



MSCA Postdoctoral Fellowships

Zuzana Čapková, MSCA and ERC NCP
Information Day on MSCA Postdoctoral Fellowships
under Horizon Europe, 21 May 2021

Objectives

- To familiarize participants with new rules under HE
- To guide them through award criteria
- To get them ready for proposal writing and submission

Speakers:

- Zuzana Čapková, MSCA NCP, Technology Centre CAS
- Petra Fedorová, Technology Centre CAS



Agenda

1

—
Introduction on
MSCA Postdoctoral
Fellowships

2

—
How should your
proposal be
structured?

3

—
How to write a
competitive MSCA
PF proposal?

4

—
Support to
applicants (national
and institutional)

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INTRODUCTION ON MSCA POSTDOCTORAL FELLOWSHIPS



MSCA in Horizon Europe

New Framework Programme (2021-2027)

MSCA support researchers' mobility, training and career development



HE budget (2021-2027)

Horizon Europe Budget: €95.5 billion (2021-2027)

(including €5.4 billion from NGEU – Next Generation Europe – programme of EU for Recovery from COVID-19 crisis)



Political agreement December 2020

€ billion in current prices

- Excellent Science
- Global challenges and European ind. comp.
- Innovative Europe
- Widening Part and ERA

Terminology I

Participating countries:

- **EU Member States (MS)**
- **Associated Countries (AC)** = third country which is party to an international agreement with the EU
- **Third Countries (TC)** = not associated to Horizon Europe, the rest of the world

2 categories of researchers according to scientific age:

- **Doctoral Candidates** = not already in possession of a doctoral degree at the date of the recruitment.
- **Postdoctoral Researchers** = at the date of the call deadline in a possession of a doctoral degree, defined as a successfully defended doctoral thesis, even if the doctoral degree has yet to be awarded.
- **Interdisciplinarity** = integration of information, data, techniques, tools, perspectives, concepts or theories from two or more scientific disciplines.

Terminology II

Academic sector

- Public or private higher education establishments
- Public or private non-profit research organisations
- International European Research Organisations



Non-academic sector

- Any socio-economic actor not included in the academic sector

Key features of the MSCA



Researchers' training, skills and career development (all stages of career)



Excellent research in all domains (bottom-up approach)



International, cross-sectoral & interdisciplinary mobility



Attractive working and employment conditions



Structuring impact on organisations through excellent programmes



Strong collaboration with industry and SMEs

MSCA PF in Horizon Europe

<u>Horizon 2020 (2014-2020)</u>	<u>Horizon Europe (2021-2027)</u>	<u>Who?</u>
Innovative Training Networks (ITN)	Doctoral Networks (DN)	Doctoral Candidates
Individual Fellowships (IF)	Postdoctoral Fellowships (PF)	Postdoctoral Researchers
Research and Innovation Staff Exchanges (RISE)	Staff Exchanges (SE)	Any type of research-related staff
Co-funding of regional, national and international programmes (COFUND)	COFUND (COFUND)	Doctoral Candidates, Postdoctoral Researchers
European Researchers' Night (NIGHT)	MSCA and Citizens (CITIZENS)	Public

QUESTIONS?

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INTRODUCTION ON MSCA POSTDOCTORAL FELLOWSHIPS

Lessons learned from MSCA IF under H2020

MSCA IF under Horizon 2020: Summary



MSCA-IF-2020 (overall results):

- 11 573 submitted proposals (↑ 1 698, 17%)
- 1630 proposed for funding
- Success rate: 14,98 %

MSCA-IF-2020 (CZ):

- 21 out of 142 submitted proposals were funded
- Success rate: 14,79 % (2019: 8,13 %)

MSCA-IF-2020: Cut-off scores

Number of eligible proposals	632 proposals	707 proposals	230 proposals	1230 proposals	175 proposals	1188 proposals	1052 proposals	1929 proposals	194 proposals	993 proposals	2105 proposals	62 proposals	16 proposals	109 proposals	144 proposals	137 proposals	12 proposals	71 proposals	396 proposals
Cut off score for funding*	90,0	92,4	88,6	93,0	95,0	94,0	93,6	94,4	93,8	92,4	93,4	90,2	93,0	92,2	91,8	90,8	93,8	92,6	90,4
Score equal to or above	CAR	RI	SE	ST-CHE	ST-ECO	ST-ENG	ST-ENV	ST-LIF	ST-MAT	ST-PHY	ST-SOC	GF-CHE	GF-ECO	GF-ENG	GF-ENV	GF-LIF	GF-MAT	GF-PHY	GF-SOC
100	0,00%	0,14%	0,43%	0,16%	0,57%	0,25%	0,29%	0,41%	0,00%	0,00%	0,29%	0,00%	0,00%	1,83%	0,00%	0,00%	0,00%	0,00%	0,25%
99	0,16%	1,13%	1,30%	0,24%	1,14%	0,76%	1,05%	0,98%	0,00%	0,30%	0,95%	1,61%	6,25%	1,83%	1,39%	2,19%	0,00%	0,00%	0,25%
98	1,11%	3,68%	2,61%	1,46%	4,00%	1,68%	2,09%	3,47%	1,55%	1,51%	2,85%	3,23%	12,50%	6,42%	2,08%	5,11%	0,00%	2,82%	1,77%
97	2,53%	5,09%	3,04%	2,93%	6,86%	2,95%	4,75%	5,70%	2,06%	2,52%	3,90%	4,84%	12,50%	7,34%	5,56%	8,03%	0,00%	8,45%	2,78%
96	4,43%	8,06%	6,52%	4,55%	9,14%	5,64%	6,37%	8,14%	5,67%	3,93%	5,94%	8,06%	12,50%	9,17%	10,42%	8,76%	8,33%	8,45%	5,05%
95	6,01%	12,31%	8,70%	7,56%	13,14%	9,60%	8,94%	11,30%	7,73%	5,64%	8,12%	8,06%	18,75%	11,93%	13,89%	8,76%	16,67%	11,27%	8,59%
94	7,91%	15,84%	10,43%	9,76%	13,71%	12,37%	11,31%	14,46%	10,82%	7,75%	11,16%	11,29%	18,75%	14,68%	15,97%	9,49%	16,67%	12,68%	12,12%
93	9,81%	18,10%	13,04%	12,44%	14,86%	15,07%	14,92%	17,68%	14,43%	11,18%	13,78%	12,90%	25,00%	21,10%	18,06%	13,14%	25,00%	18,31%	14,39%
92	13,13%	21,78%	15,65%	15,12%	18,86%	17,76%	18,54%	19,85%	19,07%	14,70%	16,25%	16,13%	25,00%	26,61%	20,83%	15,33%	25,00%	26,76%	16,92%
91	16,61%	26,03%	18,26%	18,94%	20,57%	21,97%	22,24%	22,50%	19,59%	17,42%	19,57%	20,97%	25,00%	31,19%	25,00%	21,17%	25,00%	29,58%	21,21%
90	18,83%	30,27%	20,87%	22,85%	22,86%	25,59%	25,67%	25,51%	21,65%	20,44%	22,33%	22,58%	31,25%	37,61%	28,47%	27,01%	25,00%	30,99%	24,75%
89	22,15%	33,95%	21,30%	25,85%	27,43%	28,96%	29,75%	28,82%	26,29%	24,17%	25,46%	30,65%	31,25%	40,37%	31,25%	33,58%	33,33%	38,03%	26,77%
88	24,05%	39,32%	24,78%	30,33%	29,14%	32,07%	32,70%	31,73%	31,44%	28,70%	28,36%	32,26%	31,25%	43,12%	36,11%	37,96%	50,00%	40,85%	29,55%
87	26,42%	43,00%	26,96%	33,74%	30,86%	35,52%	35,08%	35,10%	33,51%	32,73%	30,40%	38,71%	37,50%	47,71%	40,97%	40,88%	50,00%	45,07%	32,58%
86	29,43%	47,52%	28,70%	37,32%	32,00%	38,05%	38,21%	38,31%	37,63%	38,07%	33,06%	46,77%	37,50%	47,71%	43,75%	45,26%	50,00%	49,30%	35,10%
85	31,65%	51,06%	30,87%	40,16%	34,29%	41,33%	41,06%	41,01%	40,72%	42,30%	35,63%	50,00%	37,50%	49,54%	51,39%	48,18%	50,00%	50,70%	38,64%
84	34,49%	54,88%	33,91%	43,82%	36,57%	44,53%	46,20%	44,69%	46,39%	45,12%	38,24%	54,84%	37,50%	53,21%	53,47%	48,91%	50,00%	53,52%	41,16%
83	36,39%	57,14%	36,09%	46,50%	37,14%	46,97%	50,29%	49,20%	48,97%	49,75%	41,09%	58,06%	43,75%	55,05%	56,94%	49,64%	50,00%	57,75%	42,68%
82	39,87%	60,68%	39,57%	50,89%	39,43%	50,17%	53,71%	52,20%	52,06%	52,87%	44,23%	62,90%	56,25%	55,96%	63,19%	51,82%	58,33%	59,15%	44,95%
81	42,56%	63,51%	43,91%	55,04%	40,57%	52,53%	56,46%	55,05%	60,31%	55,99%	46,51%	66,13%	56,25%	58,72%	65,97%	57,66%	66,67%	61,97%	48,48%
80	44,94%	66,34%	47,83%	58,54%	42,29%	56,06%	60,27%	57,80%	61,86%	59,52%	49,12%	70,97%	56,25%	61,47%	68,06%	62,04%	66,67%	63,38%	51,26%
79	48,10%	69,17%	51,74%	61,54%	44,57%	58,25%	63,31%	60,86%	65,46%	63,34%	51,59%	74,19%	56,25%	65,14%	68,75%	65,69%	66,67%	64,79%	53,28%
78	50,63%	70,86%	56,09%	64,63%	50,86%	60,69%	65,49%	63,56%	68,04%	65,78%	54,25%	79,03%	56,25%	66,97%	70,83%	68,61%	66,67%	71,83%	55,56%
77	53,48%	73,27%	57,83%	67,40%	52,57%	62,79%	67,59%	66,51%	69,07%	67,98%	57,01%	83,87%	56,25%	68,81%	75,00%	70,80%	75,00%	74,65%	57,83%
76	56,65%	76,10%	60,43%	70,16%	54,29%	65,32%	70,06%	69,26%	71,13%	71,20%	59,57%	87,10%	56,25%	70,64%	77,78%	72,99%	75,00%	80,28%	60,10%
75	59,34%	77,37%	63,04%	72,44%	56,00%	67,42%	71,58%	71,59%	73,20%	75,23%	62,14%	88,71%	56,25%	75,23%	80,56%	73,72%	75,00%	80,28%	62,88%
74	61,55%	78,78%	64,78%	74,07%	58,86%	69,78%	74,05%	73,77%	74,74%	77,14%	63,71%	90,32%	56,25%	77,06%	82,64%	75,91%	83,33%	81,69%	64,65%
73	63,29%	81,47%	68,26%	76,02%	60,00%	71,30%	75,95%	75,48%	77,84%	79,15%	65,84%	91,94%	62,50%	79,82%	83,33%	76,64%	83,33%	83,10%	67,17%
72	65,82%	82,89%	68,70%	78,70%	63,43%	73,06%	77,66%	77,66%	78,87%	79,96%	67,51%	91,94%	68,75%	79,82%	83,33%	78,83%	91,67%	83,10%	69,95%
71	67,88%	83,59%	70,87%	80,73%	65,14%	74,58%	79,75%	79,52%	79,90%	81,77%	69,83%	93,55%	75,00%	82,57%	84,72%	78,83%	91,67%	84,51%	71,97%
70	69,94%	85,01%	72,61%	82,60%	66,86%	76,01%	80,99%	81,44%	82,47%	84,79%	71,59%	93,55%	75,00%	84,40%	85,42%	81,02%	91,67%	85,92%	72,73%
Percentage of proposals below threshold (<70)	30,06%	14,99%	27,39%	17,40%	33,14%	23,99%	19,01%	18,56%	17,53%	15,21%	28,41%	6,45%	25,00%	15,60%	14,58%	18,98%	8,33%	14,08%	27,27%



Czech participation in MSCA IF (WF) calls under H2020

Call	Funded projects
H2020-MSCA-IF-2020	21
H2020-MSCA-IF-2019	10
H2020-MSCA-IF-2018	6
H2020-MSCA-IF-2017	3
H2020-MSCA-IF-2016	8
H2020-MSCA-IF-2015	5
H2020-MSCA-IF-2014	3

Widening Fellowships (2018-2020)	Funded projects (total)*
H2020-WF-01-2018	3 (35)
H2020-WF-02-2019	7 (38)
H2020-WF-03-2020	3 (46)

Call	Funded projects
MSCA-IF-EF-ST	41
MSCA-IF-EF-RI	7
MSCA-IF-GF	7
MSCA-IF-EF-CAR	1

Panel	Funded projects
LIF	17
PHY	10
CHE	9
SOC	8
ENG	6
ENV	6

Institution	Funded projects
VYSOKE UCENI TECHNICKE V BRNE	9
FYZIKALNI USTAV AV CR	7
MASARYKOVA UNIVERZITA	7
UNIVERZITA KARLOVA	7
BIOLOGICKE CENTRUM AV CR	3
UNIVERZITA PALACKEHO V OLOMOUCI	3
USTAV ORGANICKE CHEMIE A BIOCHEMIE AV CR	3
VYSOKA SKOLA CHEMICKO-TECHNOLOGICKA V PRAZE	3
JIHOCESKA UNIVERZITA V CESKYCH BUDEJOVICICH	2
UNIVERZITA PARDUBICE	2
USTAV EXPERIMENTALNI BOTANIKY AV CR	2
USTAV MOLEKULARNI GENETIKY AV CR	2
BIOTECHNOLOGICKY USTAV AV CR	1
BOTANICKY USTAV AV CR	1
FAKULTNI NEMOCNICE U SV. ANNY V BRNE	1
MIKROBIOLOGICKY USTAV AV CR	1
USTAV FYZIKALNI CHEMIE J. HEYROVSKEHO AV CR	1
USTAV PRO SOUDOBE DEJINY AV CR	1
Total	56

QUESTIONS?

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INTRODUCTION ON MSCA POSTDOCTORAL FELLOWSHIPS

New rules for participation in Horizon Europe

Main objectives

- Foster **excellence** through the implementation of a research project
- Enhance the creative and innovative **potential of researchers** holding a PhD (training on transferable skills and career development)
- Focus on i3 (**international, inter-sectoral, interdisciplinary**) mobility
- Bridges with and exposure to the **non-academic sector**

Typical Postdoctoral Fellowship

- **Individual research project:** training-through-research under direct supervision of a senior colleague
- Emphasis on **intersectoral or interdisciplinary** aspects
- **Two way transfer of knowledge** between researcher and host
- **Hands on training:** scientific skills (new techniques, instruments, etc.) and transferable skills (proposal preparation, patent applications, management of IPR, gender issues, Open Science, etc.)
- Optional stays (**secondments**) outside the host institution
- **Dissemination activities** aimed at communicating research results with peers
- **Communication (outreach) activities** aimed at creating awareness among the general public about the project

Only two types of fellowships

EUROPEAN POSTDOCTORAL FELLOWSHIPS

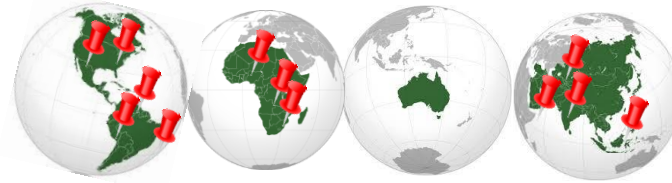
Member State (MS)
Associated Country (AC)



- For fellows coming to Europe from any country in the world or moving within Europe
- Duration 12-24 months

ERA Fellowships (in Widening Countries)

GLOBAL POSTDOCTORAL FELLOWSHIPS



Third Country (TC)

- For fellows from Europe going to third countries (12-24 months) = **outgoing phase** and returning to Europe (12 months), transfer of knowledge through a **return phase** to Europe is mandatory
- Total duration 24-36 months

No specific panels

New

Career Restart Panel (CAR), Reintegration Panel (RI), Society and Enterprise Panel (SE) integrated into EF and GF (only two ranked lists in the evaluation process)

- **(CAR):** to be well explained in the Impact criterion (Credibility of the measures to enhance the career perspectives and employability of the researcher and contribution to his/her skills development)
- **(RI):** Reintegration:
 - Researchers wishing to reintegrate from a third country must either be based in a third country at the call deadline, or have moved directly from a third country to EU/AC within the last 12 months before the call deadline.
- **(SE):** choice of host institutions from non-academic sector is encouraged

Research areas and participating organisations

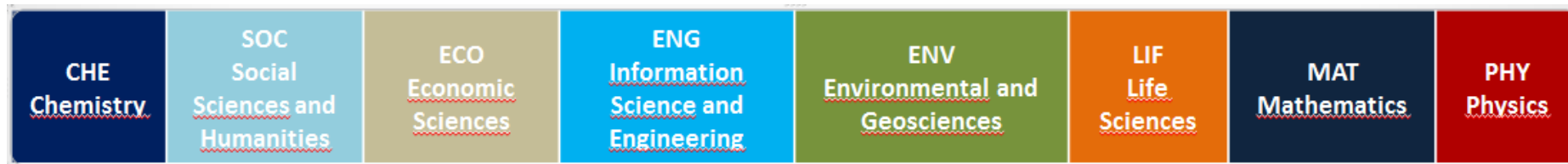
Research areas

- All scientific fields (bottom-up)

New

Including areas of research covered by the Euratom Programme 2021-2025









- You need to select only one out of 8 scientific areas (panels) in your proposal:



Participating organisations (mono-beneficiary action)

- Legal entity in an EU Member State (MS) or HE Associated country (AC) as beneficiary Institutions in third countries can be involved in outgoing phase of GF or during secondments
- Specific eligibility criteria for PFs supported by Euratom: legal entity established in an EU Member State or Euratom AC

Possible roles

	Beneficiary (EU/AC)	Associated partner (GF, secondment)
Signs grant agreement		
Recruits researchers		 *
Trains/hosts researchers on secondment		
Directly claims costs		


- **Letter of commitment** – associated partner hosting the outgoing phase in GF or associated partner hosting the additional placement in the non-academic sector
- **Partnership Agreement** – beneficiary is encouraged to sign PA with associated partners to regulate the internal relationship between all participating organisations

*GF: additional employment contract with the researcher can be concluded in order to ensure adequate medical/social insurance

Eligibility conditions

- **Researchers of any nationality** (Global Fellowships: nationals or long-term residents* of MS or HE/Euratom AC)

 **In possession of PhD** at the call deadline (successfully defended doctoral thesis)

 **Up to 8 years research experience after PhD** (with exceptions: career breaks, work outside research, research outside Europe for reintegrating researchers,...)

- **Mobility rule:** applicants must have not resided or carried out their main activity (work, studies, etc.) in the country of the host institution (for European PFs) or the host institution for the outgoing phase (for Global PFs) for more than 12 months in the 36 months immediately before the call deadline.
- **Part-time commitment** of at least 50 % working time can be **requested** for personal/family reasons or for professional reasons (creating a company, pursuing another research, project etc.) **during the implementation**, REA's approval needed

* continuous residence in MS/EU of at least 5 consecutive years. Periods of absence from the territory of EU/AC will be taken into account for the calculation of this period where they are shorter than six consecutive months and do not exceed in total ten months within this period.

8 years research experience after PhD

- Maternity: for each child born within the above mentioned eligibility period of 8 years, 18 months will be deducted from the experience in research unless the applicant can document a longer parental leave prior to the call deadline.
- Paternity: for each child born within the above mentioned eligibility period of 8 years, the documented time of parental leave taken until the call deadline will be deducted from the experience in research.
- Compulsory national service, short stays such as holidays and time spent as part of a procedure for obtaining refugee status under the Geneva Convention are not taken into account.
- Career outside research / teaching = 'Active in research' means being employed or holding a scholarship in research (definition from H2020)

Secondments

- Worldwide in the academic or non-academic sector
- Must be meaningful and appropriate to the type of fellowship and research field
- It can be a single period or can be divided into shorter mobility periods. It can take place at one or more organisations, which can be located in the same country as the beneficiary
- Up to 1/3 of the fellowship duration, or outgoing phase of GF
- For GF, a maximum of three months can be spent at the start of the project at the beneficiary (or any other organisation mentioned in the description of the action), secondments cannot take place during the mandatory return period to the host organisation in EU/AC
- No letter of commitment is required

New

Optional additional placement of up to 6 months in a non-academia (duration of your project extended)

- aims at promoting career moves between sectors and organisations and thereby stimulate innovation and knowledge transfer
- fellows recruited in the non-academic sector, such a placement must be implemented at a different non-academic host organisation established in EU/AC
- Integral part of the proposal, added-value for the project and for the career development of the researcher must be explained
- a letter of commitment from the European non-academic organisation



First calls in HE

2021:

Changed Opening: 22 June
Deadline: 12 October

- Budget: EUR 242 million + indicative: EUR 1 million for Euratom

2022:

- Opening: 14 April
- Deadline: 14 September
- Budget: EUR 257 million

New **Resubmission restrictions** applying as of 2022 for applications receiving a score below 70% in the previous call

ERA Fellowships

- For specific countries = Widening Countries – available in Work Programme

Widening countries (tbc)

Member States: Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Greece, Malta, Poland, Portugal, Romania, Slovakia and Slovenia

Associated Countries: Albania, Armenia, Bosnia and Herzegovina, Faroe Islands, Former Yugoslav Republic of Macedonia, Georgia, Moldova, Montenegro, Serbia, Tunisia, Turkey and Ukraine

Outermost Regions: (FR) Martinique, Mayotte, Guadeloupe, French Guiana, Réunion, Saint-Martin; (PT) Madeira and the Azores; (ES) Canary Islands

- Budget in 2021: EUR 10 million
- **No separate application or evaluation** – integral part of the MSCA Postdoctoral Fellowships call application form (you indicate willingness to participate in this call in the “call specific question” section)
- Only for European Fellowships, Global Fellowships do not qualify
- Only proposals scoring over 70% in the PF call will be considered
- Timing aligned with PF call

International mobility of researchers „MSCA PF CZ“

- Operational Programme John Amos Comenius (OP JAC) 2021
- Provider: Ministry of Education, Youth and Sports (MEYS)
- Proposals which obtained a high score in the MSCA PF call (at least 70%) but were not funded under that call
- Support for arrivals to the Czech Republic and departures from the Czech Republic
- First OP JAC MSCA PF call will be open also for proposals from MSCA IF Horizon 2020 calls from previous years
- MEYS is exploring possibility of funding MSCA Global Fellowships with return phase in the Czech Republic

QUESTIONS?

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INTRODUCTION ON MSCA POSTDOCTORAL FELLOWSHIPS

Financial aspects of MSCA PF

Budget structure

- **100 % reimbursement rate** – automatically calculated by the EC (Part A of the MSCA proposal) based on the duration of your fellowship
- **Simplified model for financing = unit contributions**
- What is the unit? 1 Person-month = 1 person working for 1 month FTE (full-time equivalent)

Contributions for the recruited researcher					Institutional unit contributions	
per person-month					per person-month	
Living allowance	Mobility allowance	Family allowance	Long-term leave allowance	Special needs allowance	Research, training and networking contributions	Management and indirect contributions
EUR 5 080*	EUR 600	EUR 660	EUR 5 680 x % covered by the beneficiary	requested unit x (1/number of months)**	EUR 1 000	EUR 650

Contributions for recruited researchers

Contributions for the recruited researcher					Institutional unit contributions	
per person-month					per person-month	
Living allowance	Mobility allowance	Family allowance	Long-term leave allowance	Special needs allowance	Research, training and networking contributions	Management and indirect contributions
EUR 5 080	EUR 600	EUR 660	EUR 5 680 x % covered by the beneficiary	requested unit x (1/number of months)	EUR 1 000	EUR 650

Contributions for recruited researchers

- They have to be fully paid to the researcher
- **LIVING ALLOWANCE**
 - Paid to the researcher in his/her monthly salary
 - Super-gross figure (include all social and health contributions or taxes payed both by the employer and the employee) → the net amount will be lower
 - Adjusted through the country correction coefficient (in the Work Programme)
 - Applied according to your host institution; CZ - 79.1%
 - GF: outgoing phase = CCC of the country of the associated partner, return phase = CCC of the beneficiary
- **MOBILITY ALLOWANCE**
 - To cover costs incurred in relation to the researcher´s personal travel and accommodation costs (NOT: business trips, conference fees, etc., covered by research, training and networking contribution)

Contributions for recruited researchers

- **FAMILY ALLOWANCE**

- Applicable to researchers with a family (persons linked to the researcher by marriage, or equivalent status, and dependent children)

New

accessible to all, even if their parental status changes during the duration of the project

New

- **LONG-TERM LEAVE ALLOWANCE**

- contributes to the beneficiary's pay obligations related to researchers' leave, including maternity, paternity, parental, sick or special leave, longer than 30 consecutive days

- **SPECIAL NEEDS ALLOWANCE**

- additional costs of staff members with disabilities (long-term physical, mental, intellectual or sensory impairments), their participation in the action may not be possible without the acquisition of special needs items or services
- the pre-defined categories are as follows: EUR 3 000, EUR 4 500, EUR 6 000, EUR 9 500, EUR 13 000, EUR 18 500, EUR 27 500, EUR 35 500, EUR 47 500 and EUR 60 000

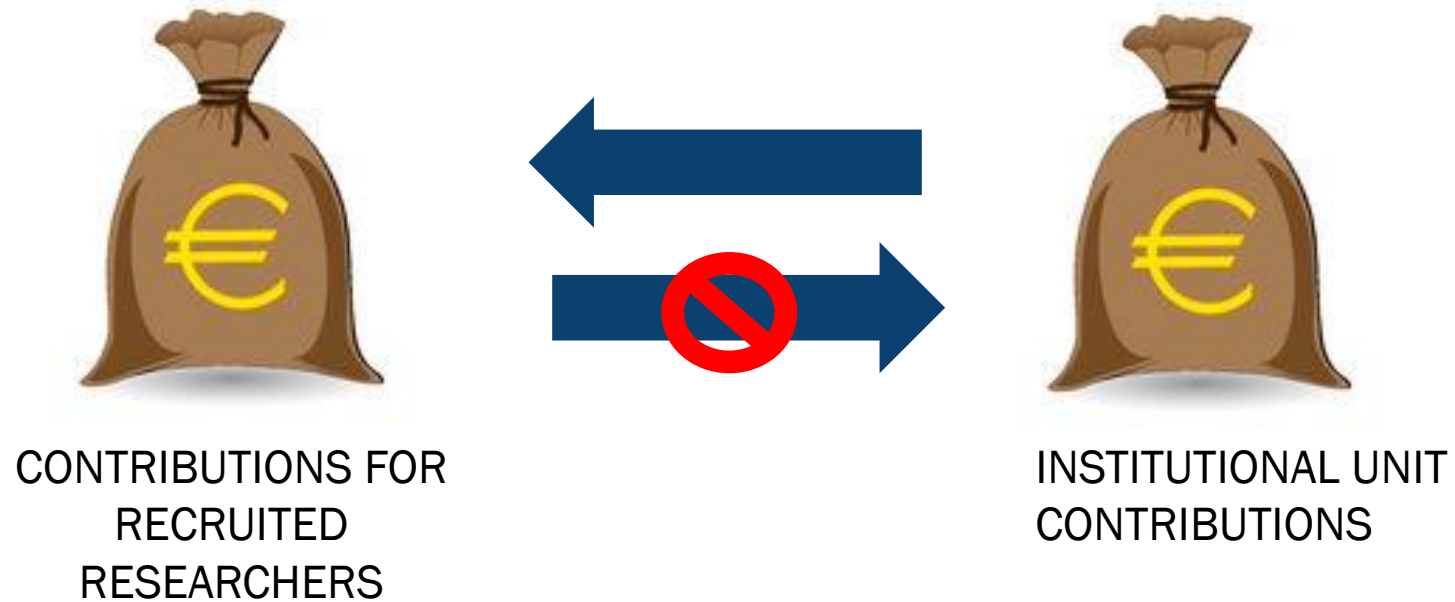
Institutional unit contributions

Contributions for the recruited researcher per person-month					Institutional unit contributions per person-month	
Living allowance	Mobility allowance	Family allowance	Long-term leave allowance	Special needs allowance	Research, training and networking contributions	Management and indirect contributions
EUR 5 080*	EUR 600	EUR 660	EUR 5 680 x % covered by the beneficiary	requested unit x (1/number of months)**	EUR 1 000	EUR 650

Institutional unit contributions

- Their eligibility depends on the eligibility of researcher's unit costs
- RESEARCH, TRAINING AND NETWORKING COSTS
 - Career development of the researcher, research expenses – e.g. conference fees, library fees, business trips, visa-related fees, etc.
 - Unused amounts may be used to the benefit of the researcher
- MANAGEMENT AND INDIRECT COSTS
 - For the beneficiary's additional costs in connection with the action
 - Unused amounts may be used to the benefit of the researcher, but a consortium (GF) may redistribute the institutional costs according to their needs!

Budget transfers?



Do you have any specific questions?

Legal and Financial Aspects

Financial and Administrative Aspects :

Lenka Chvojková, Aneta Kašlíková, Milena Lojková



Legal Aspects:

Jiří Kotouček



- [Contacts](#)

QUESTIONS?

sli.do

CODE: PF2021



SHORT BREAK



Agenda

1

—
Introduction on
MSCA Postdoctoral
Fellowships

2

—
How should your
proposal be
structured?

3

—
How to write a
competitive MSCA
PF proposal?

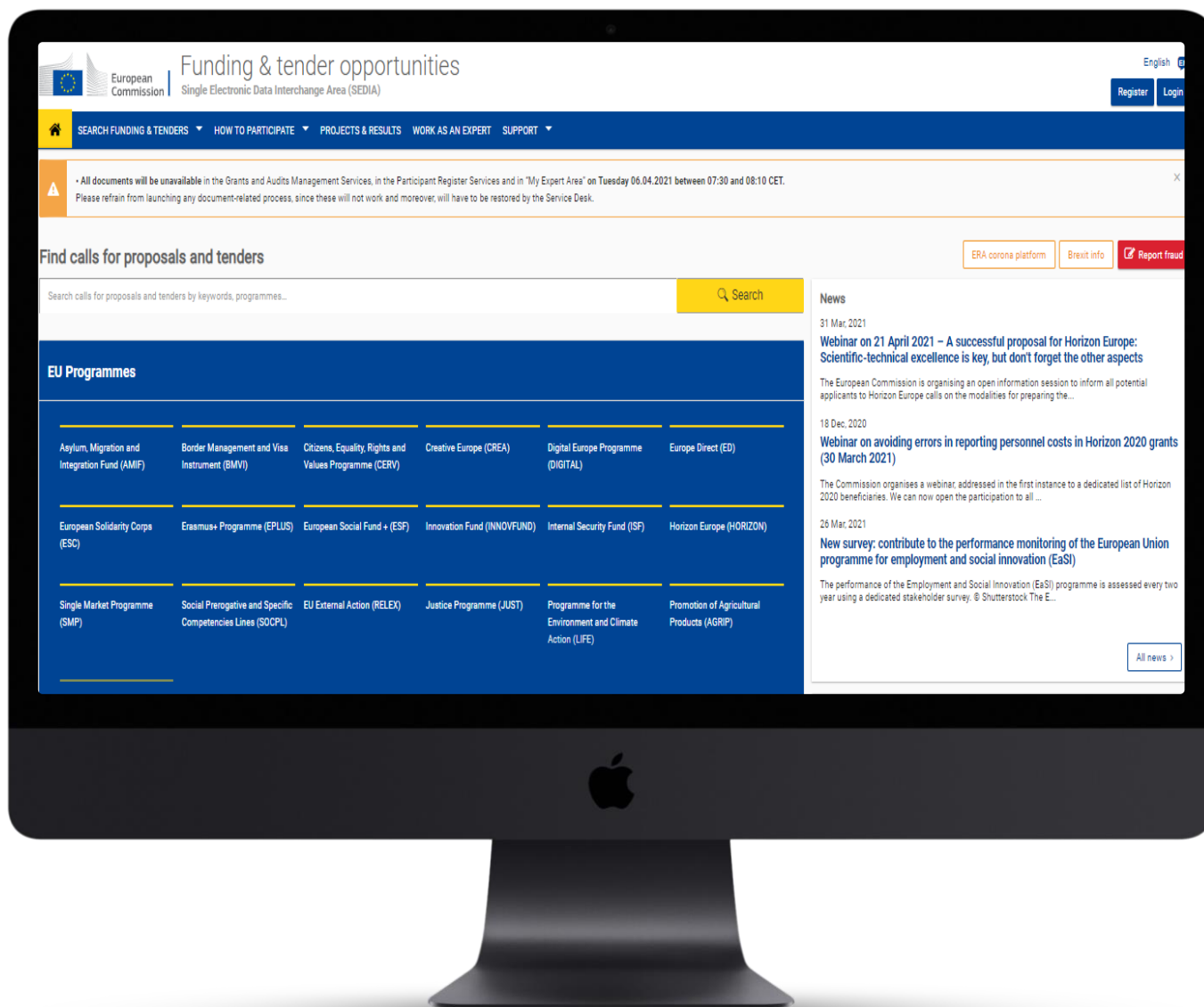
4

—
Support to
applicants (national
and institutional)

HOW SHOULD YOUR PROPOSAL BE STRUCTURED?



Proposal submission

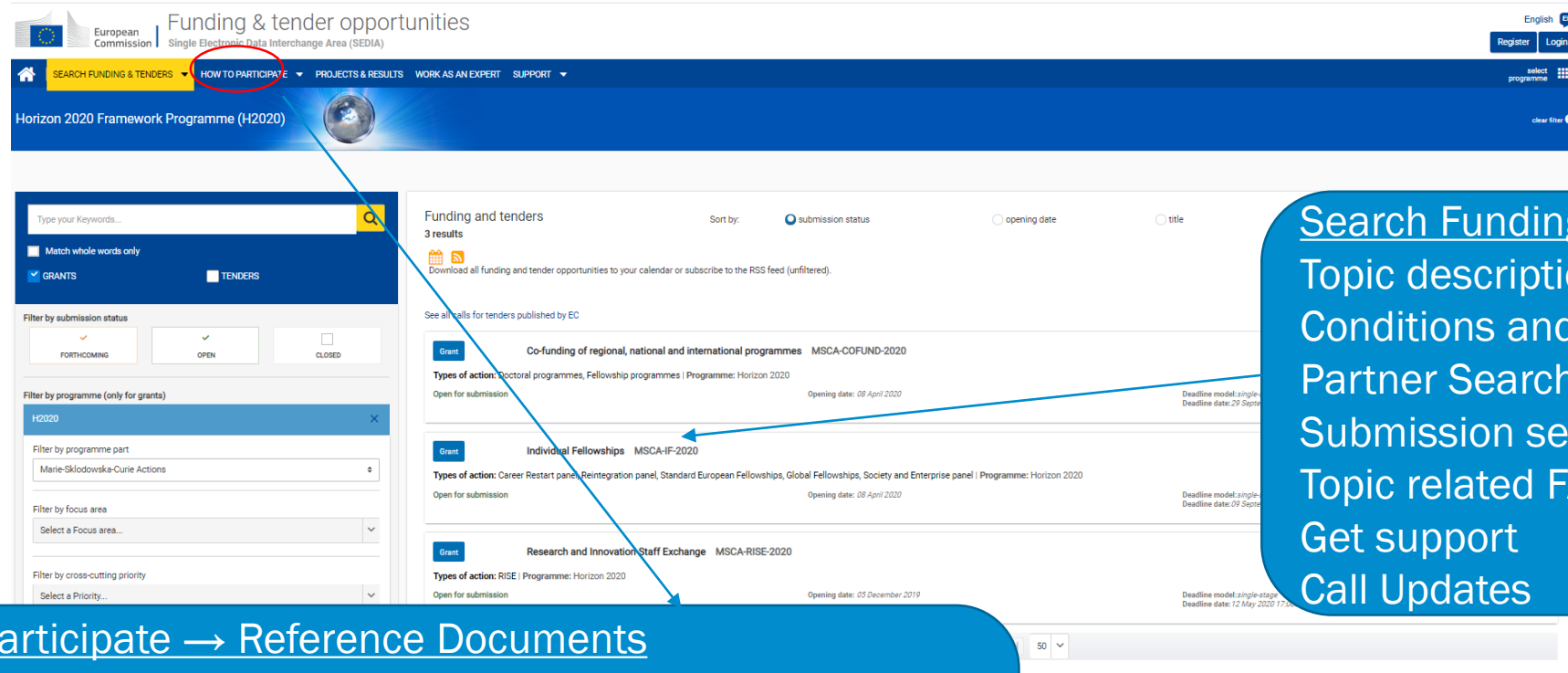


Funding & Tender Opportunities

Portal for applicants to the EU programmes:

- Information on calls
- Supporting documents, manuals
- Partner search
- Dashboard
- Experts: you can register to get experience as evaluator!!
- Support
- <https://ec.europa.eu/info/funding-tenders/opportunities/portal/>

Funding & tender opportunities portal



Search Funding & Tenders:
Topic description
Conditions and documents
Partner Search
Submission service
Topic related FAQ
Get support
Call Updates

How to Participate → Reference Documents

Legislation
Work Programmes
Grant agreements, contracts and rules of contest
Guidance
Templates & forms
Expert names (annual lists)

- Log in to EU Login
- Choose the type of Action
- Click on **Start submission**

How to apply?



European Commission | Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

SEARCH FUNDING & TENDERS ▾ HOW TO PARTICIPATE ▾ PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT ▾

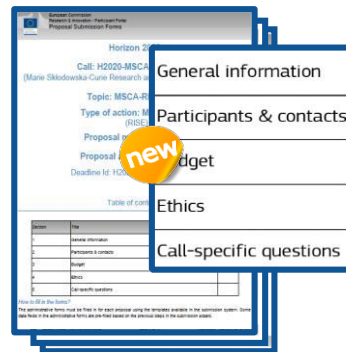
⚠ Proposal Submission System will be unavailable on **Monday 22th from 17:30 to 20:00 (CET)**, while system maintenance is being performed. We apologize for any inconvenience this may cause.

Find calls for proposals and tenders

Marie Skłodowska-Curie Actions

🔍 Search

Part A
(structured data)



Part B
(description of action)



10 page limit
Read all guidance documents

How to create a proposal?

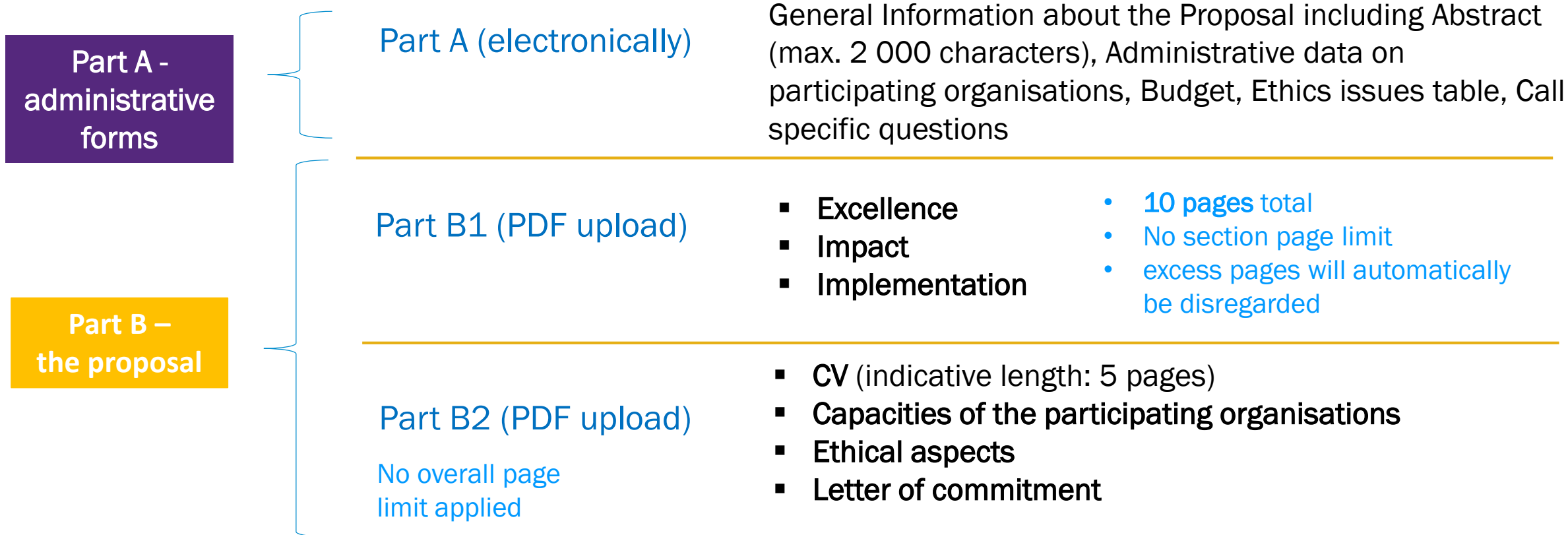
For pre-registration, you need to provide:

- PIC of your organisation
- Acronym
- Short abstract – limit of 2000 characters
- Scientific discipline

Part A – Administrative Forms to be filled in on-line

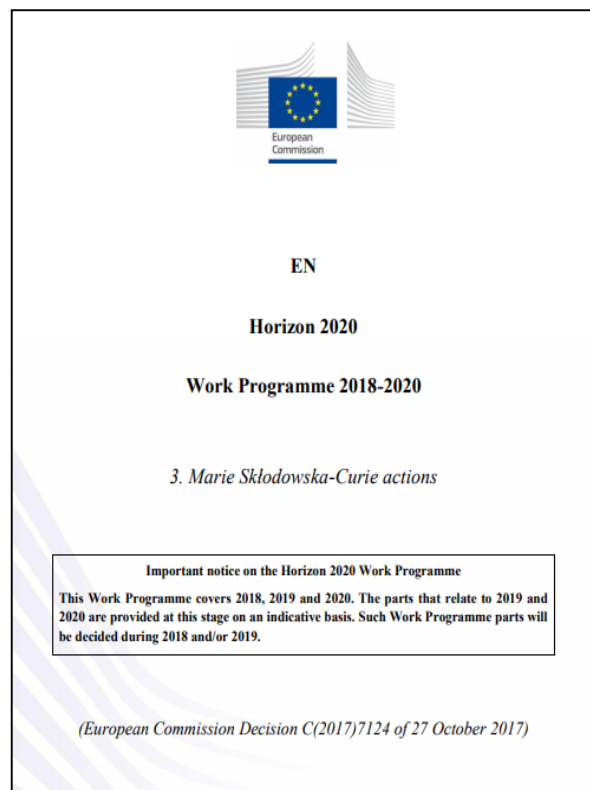
Part B – Main part of the proposal submitted as a pdf file – TEMPLATE in doc needs to be downloaded from the Portal

Proposal structure*



* Pending the opening of MSCA Postdoctoral Fellowships call under Horizon Europe

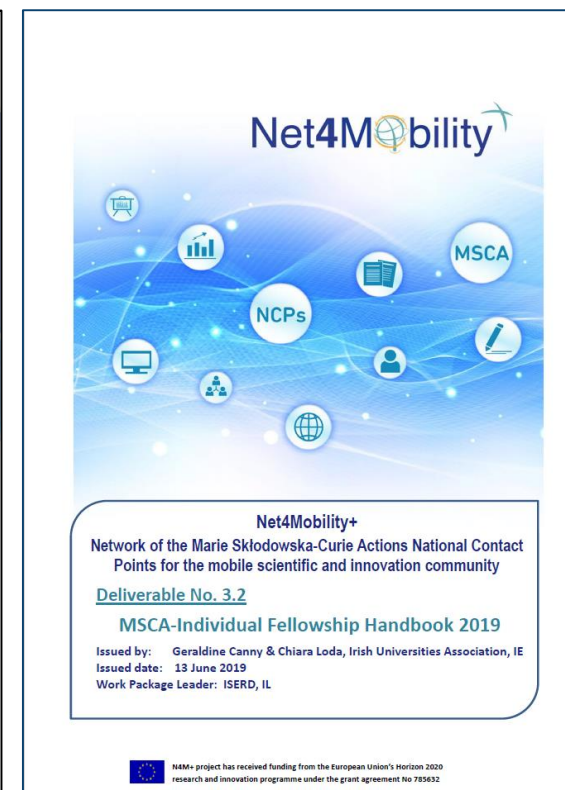
Supporting documents



MSCA Work Programme



Guide for Applicants



Handbook prepared by
Net4Mobility+

Layout of the proposal*

Min. 11 points (Arial, TNR), Gantt chart and tables (min 8)

Template	Format	Language
Use correct Template	Use charts, diagrams, tables, text boxes, figures	Avoid jargon, long sentences
Use the Template sub-headings (provides good structure)	Use appropriate font size, single line spacing, page margins (min 1,5 cm)	Simple clear text (explain any abbreviations)
Use the full page limit	Ensure any colour diagrams etc. are understandable when printed in black and white	Get rid of repetitions (refer to other parts of proposal if necessary)
Put the proposal acronym in the Header + fellowship type	Use highlighting where appropriate (bold, underline, italics) but don't overdo it!	Be consistent with language (UK/US English) and terms (1st or 3rd person)
Put page numbers (format page X of Y) in the footer	Footnote: only for literature references (font 8), counts towards page limit!	Don't copy text from other documents or websites

* To be checked in the updated Guide for Applicants



Confirm the type of action

The screenshot displays a web portal interface. On the left is a dark blue sidebar with navigation links: "My Organisation(s)", "Grants", "My Proposal(s)", "My Formal Notification(s)", and "My Expert Area". The main content area has a light gray background. A modal dialog box is centered on the screen with the title "Please confirm your choice of topic and type of action". Inside the dialog, it states: "You selected this topic: Individual Fellowships - MSCA-IF-2020", "You selected this type of action: Standard EF [MSCA-IF-EF-ST]", and "Related Call: Marie Skłodowska-Curie Individual Fellowships". Below this is a warning message: "Topic and type of action for the call, cannot be changed subsequently in the submission system." At the bottom right of the dialog are "CANCEL" and "CONFIRM" buttons. The "CONFIRM" button is circled in blue. A blue arrow points from this circle to a text box at the bottom right that says: "After pressing «start submission» button, please confirm..". In the background, behind the dialog, there is a section titled "Select your type of action to start submission" with two rows: "Type of Action: Standard EF [MSCA-IF-EF-ST]" and "Type of Action: Global Fellowships [MSCA-IF-GF]", each followed by a "Start SUBMISSION" button. The top of the main content area has a "View / Edit" button and a paragraph of text about LEARs, Account Administrators, and self-registrants. A "Go to top" link is also visible.

Please confirm your choice of topic and type of action

You selected this topic: **Individual Fellowships - MSCA-IF-2020**

You selected this type of action: **Standard EF [MSCA-IF-EF-ST]**

Related Call: **Marie Skłodowska-Curie Individual Fellowships**

Topic and type of action for the call, cannot be changed subsequently in the submission system.

CONFIRM

After pressing «start submission» button, please confirm..

Partner search

The screenshot displays two sections of a web portal. The top section, 'Topic conditions and documents', contains text about eligible countries and proposal page limits, with a 'show more...' button circled in blue. The bottom section, 'Partner Search', shows a count of organizations and a 'View / Edit' button, also circled in blue. Two callout boxes provide instructions: one points to the 'show more...' button, and another points to the 'View / Edit' button.

Topic conditions and documents ▼

1. Eligible countries: described in [Annex A of the Work Programme](#).
A number of non-EU/non-Associated Countries that are not automatically eligible for funding have made specific provisions for making funding available for their participants in Horizon 2020 projects. See the information in the [Online Manual](#).

2. Eligibility and admissibility conditions: described in the [MSCA part of the Work Programme](#).

Proposal page limits and layout: please refer to Part B of the proposal template in the submission system below. The maximum length of a proposal is:

[show more...](#)

[Go to top](#)

Partner Search ▼

31 Organisations are looking for collaborating partners for this topic

[View / Edit](#)

LEARs, Account Administrators or self-registrants can publish partner requests for open and forthcoming topics after logging into this Portal.

[Go to top](#)

You can get more information via those links. Please open them..

You can find expertise offers or expertise requests there

Create a draft proposal

The screenshot shows a web application for creating a draft proposal. At the top, a progress bar includes steps: LOGIN, FUNDING SCHEME, CREATE DRAFT (active), PARTIES, EDIT PROPOSAL, and SUBMIT. The main heading is 'Step 3 Create a Draft Proposal'. On the left sidebar, under 'H2020-MSCA-IF-2020', there are fields for USER NAME (Zuzana Capkova), TOPIC (MSCA-IF-2020), TYPE OF ACTION (MSCA-IF-EF-ST), and a DEADLINE (WED 09 September 2020 17:00:00) with 140 days left until closure. A blue button 'Download Part B Templates' is circled in red. Below it are links to 'Visit our 'How to' user guide' and 'Visit our 'H2020 Online Manual''. The main content area is titled 'Create a Draft Proposal' and includes a red box with a disclaimer: 'It is highly recommended to submit your proposal as early as possible and at least 48 hours prior to the deadline of this call. This will avoid being confronted with incompatible local IT configuration settings shortly before the call deadline, when insufficient time would be left to handle it. There is no reason in delaying the submission for confidentiality concerns as the system does not allow any access to the proposals before call deadline or cut-off (other than to selected data that is part of the Submission and Evaluation of Proposals Assent Disclaimer). You can submit the proposal as many times as you wish up to the deadline. Every submitted version will replace the previously submitted one.' Below this, the 'Your organisation' section has input fields for 'PIC*' (999506334) and 'Short name*' (TC CAS), both circled in blue. A 'search' button is next to the PIC field. Below this is a section 'Organisations you have been previously associated with. Click to select.' showing a list with PIC: 999506334, TC CAS, and address. At the bottom, the 'Your Role' section is circled in blue, with a 'search' button. Below it, a list of roles is shown: Supervisor, Researcher (selected), and Contact person. A blue arrow points from the 'Short name*' field to a text box on the right. Another blue arrow points from the 'Your Role' section to a text box at the bottom right.

Step 3
Create a Draft Proposal

H2020-MSCA-IF-2020

USER NAME
Zuzana Capkova

TOPIC
MSCA-IF-2020

TYPE OF ACTION
MSCA-IF-EF-ST

WED 09
DEADLINE (Brussels Local Time)
September 2020 17:00:00

140 days left until closure

Download Part B Templates

Visit our 'How to' user guide

Visit our 'H2020 Online Manual'

Create a Draft Proposal

Please enter the following information to create a draft proposal. Please note that fields marked with a star (*) are mandatory.

It is highly recommended to submit your proposal as early as possible and at least 48 hours prior to the deadline of this call. This will avoid being confronted with incompatible local IT configuration settings shortly before the call deadline, when insufficient time would be left to handle it. There is no reason in delaying the submission for confidentiality concerns as the system does not allow any access to the proposals before call deadline or cut-off (other than to selected data that is part of the Submission and Evaluation of Proposals Assent Disclaimer). You can submit the proposal as many times as you wish up to the deadline. Every submitted version will replace the previously submitted one.

Your organisation

PIC* 999506334 Short name* TC CAS

Organisations you have been previously associated with. Click to select.

PIC: 999506334
TC CAS
Ve Struhach 1076/27
PRAHA, CZ

Search for your organisation PIC search

Your Role

Please indicate your role in this proposal

☐ Supervisor

☒ Researcher

☐ Contact person

Please enter the short name of your host institution

Then click «search»

Try to find a validated PIC Code.
If not available please contact the administrative office of your hosting institution.

They can direct you to the right PIC number.

Choose the relevant role...
Main contact or contact person..

Your proposal

Your Proposal

Please choose an acronym for your proposal. It will appear also in the "General Information" section of the submission form Part A and can also be updated there.

Acronym* Please restrict acronym to latin characters only

Short Summary (max. 2000 characters)*
Character count: 0

Scientific Panel*

next >>

Write an acronym for your proposal.

Choose a scientific panel.
If your project is multidisciplinary choose the dominant one.

Short summary is needed
(you have max 2000 characters for the summary of your proposal)

Click next..

The image shows a web form titled 'Your Proposal'. It contains three main input fields: 'Acronym*', 'Short Summary (max. 2000 characters)*', and 'Scientific Panel*'. The 'Acronym' field has a text box and a note 'Please restrict acronym to latin characters only'. The 'Short Summary' field has a text box and a 'Character count: 0' indicator. The 'Scientific Panel' field has a dropdown menu with 'Please select' as the current selection. A green 'next >>' button is at the bottom right. Annotations with arrows point from the field labels to explanatory text boxes: 'Acronym*' points to 'Write an acronym for your proposal.', 'Short Summary' points to 'Short summary is needed (you have max 2000 characters for the summary of your proposal)', and 'Scientific Panel*' points to 'Choose a scientific panel. If your project is multidisciplinary choose the dominant one.'.

My proposals

European Commission | Funding & tender opportunities | Single Electronic Data Interchange Area (SEDIA)

Welcome Zuzana Capkova (n002ejyr)

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

My Organisation(s) | Grants | **My Proposal(s)** | My Formal Notification(s) | My Expert Area

Online manual "Submit a proposal" | IT HOW TO "Submit a proposal"

More info

Results: 4

PROGRAM	CALL	ACRONYM	STATUS	REMAINING TIME	CLOSURE DATE (Brussels time)	ACTIONS
H2020	H2020-MSCA-RISE-2020	MSCA-RISE	Draft	20	12/05/2020 17:00:00	Actions
H2020	H2020-MSCA-RISE-2020	MSCA-RISE	Draft	20	12/05/2020 17:00:00	Actions
H2020	H2020-MSCA-IF-2020	MSCA-IF-EF-ST	Draft	140	09/09/2020 17:00:00	Actions
H2020	ERC-2020-COG	ERC-COG	Draft	Closed	05/02/2020 17:00:00	Actions

Next time when you log into the online system with your email address and password, you can see your previous proposal under «my proposals» title.

Click Edit Draft to continue to fulfill the forms.

Automatic notification

LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL SUBMIT

Step 3

Create a Draft Proposal

H2020-MSCA-IF-2020

USER NAME
Zuzana Capkova

TOPIC
MSCA-IF-2020

TYPE OF ACTION
MSCA-IF-EF-ST

WED 09 DEADLINE (Brussels Local Time)
September 2020 17:00:00

140 days left until closure

Download Part 1 Templates

Visit our 'How to' user guide

Visit our 'H2020 Online Manual'

Please enter the following information to create a draft proposal. Please note that fields marked with a star (*) are mandatory.

It is highly recommended to submit your proposal as early as possible and at least 48 hours prior to the deadline of this call. This will avoid being confronted with incompatible local IT configuration settings shortly before the call deadline, when insufficient time would be left to handle it. There is no reason in delaying the submission for confidentiality concerns as the system does not allow any access to the proposals before call deadline or cut-off (other than to selected data that is part of the Submission and Evaluation of Proposals Assent Disclaimer). You can submit the proposal as many times as you wish up to the deadline. Every submitted version will replace the previously submitted one.

Please be aware that the organisation you have chosen will be automatically notified at submission about their involvement in the proposal. Do you want to continue?

Yes No

TC CAS
Ve Struhach 1076/27
PRAHA, CZ

Search for your organisation PIC search

Your Role

Please indicate your role in this proposal

☐ Supervisor

☒ Researcher

next >>

cancel

Version: 20200330_1040 - Service Desk: DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu (+32 2 29 92222)

LEAR of the institution you have mentioned will be emailed at this point..

Disclaimer

Step 3
Create a Draft Proposal

H2020-MSCA-IF-2020

USER NAME
Zuzana Capkova

TOPIC
MSCA-IF-2020

TYPE OF ACTION
MSCA-IF-EF-ST

DEADLINE (Brussels I)
09 September 2020 17:00

140 days left until closure

Download Part B Templates

Visit our 'How to' user guide

Visit our 'H2020 Online Manual'

Submission and Evaluation of Proposals Assent Disclaimer

Please read and accept this disclaimer to proceed with the creation of your draft proposal:

Proposal pre-registration data

1. In order to plan the evaluations, the Commission services need access to a limited amount of information about your draft proposal (the so called pre-registration data) prior to call deadline. The pre-registration data is limited to: call, topic, type of action, Participant Identification (PIC) code of the participating organisation(s), project acronym, short summary and - where applicable - panel and keywords. **Neither the Part B nor any annexe(s) form part of the pre-registration data that can be accessed by the European Commission services before the call deadline.**

2. You do not have to list sensitive/confidential information in the 'Short Summary' (entered on Step 3). Where relevant, sensitive/confidential information can be added to the 'Abstract' field in the Part A administrative form at a later stage in the submission process; this Abstract is not included in the pre-registration data. Therefore, please provide as the 'short summary' the relevant information (keywords, non-confidential information) for the planning of the evaluation.

☒ I agree that the pre-registration data becomes available to the European Commission services prior to call closure.

☐ I wish that the pre-registration data does not become available to the European Commission services prior to call closure. (Applicants are advised to use this option only in well justified cases, as it hinders the planning of the evaluation process and the timely processing of proposals).

Part B

3. **File format:** For the Technical Annex (part B) you must use exclusively PDF ("portable document format", compatible with Adobe Acrobat version 5 or higher, with embedded fonts). Annexes might have an obligatory page limit. Please check for the number and type of mandatory or optional annexes for the call in the relevant call documentation. For annexes where page limits apply, excess pages will be automatically made invisible, and will not be taken into consideration by the experts. Users will receive a warning when trying to submit an annex with excess pages.

4. **Time constraints:** Preparation and uploading of the PDF formatted technical annex may take some time. You should ensure that this has been completed in time, well before the call closure deadline.

Submission

5. Proposals must be submitted prior to the call closure deadline. Likewise, modifications to proposals or uploaded attachments are also required to be submitted prior to the call closure deadline or they will not be taken into account. Proposals may be submitted or withdrawn at any time prior to the call closure deadline. There is only ever one version of a submitted proposal, as submission over-writes the previous version.

Personal Data

6. We will process personal data in accordance with Regulation (EU) 2018/1725 and according to the "notifications of the processing operations" to the Data Protection Officer (DPO) of the Commission/Agency (publicly accessible in the DPO register). Read more on the [Legal Notice of the Portal](#).

accept **decline**

cancel (X)

Version: 20200330_1040 - Service Desk: DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu (+32 2 29 92222)

Read and accept..

(click on the sentence
«I agree...» or «I wish...»)

This choice will not affect
positively or negatively
your application.

Edit proposals' forms

LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL SUBMIT

Step 5

Edit Proposal

H2020-MSCA-IF-2020

USER NAME
Zuzana Capkova

TOPIC
MSCA-IF-2020

TYPE OF ACTION
MSCA-IF-EF-ST

A.B.C. ACRONYM
MSCA CZ

DRAFT ID | SEP-210673443

WED 09 DEADLINE (Brussels Local Time)
September 2020 17:00:00

140 days left until closure

Download Part B Templates

Visit our 'How to' user guide

Visit our 'H2020 Online Manual'

Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself.

WARNING: This proposal contains changes that have not yet been submitted...

Administrative Forms

Edit will open the forms.

edit forms view history print preview

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B1 upload

Part B2 upload

<< Step 4 - Parties validate submit

Please click here to reach the A forms to fulfill.

You can see the history of your steps on this application process.

You must use the MSCA PF proposal 2021 template to write your proposal. You can download them from the left menu if you don't have them yet. When you write your proposal as a «word» document (B1 and B2 separately), you will turn them into PdF (both documents separately) and upload here.

When you upload a new document, and re-submit your proposal, the last uploaded document will be saved by the system.

You can turn back to step 4 and 3 to correct any info. You can make validation to see any missing info. If nothing missing, you can submit your proposal. RE-submissions are possible till the deadline.

You can download the templates of MSCA PF proposal via this link.

You will need to check «How to» user guide to get detailed information to fulfill the forms. Please click on it. **All information necessary to fulfill the forms are included in this guide!!** (please see next page as well)

Proposal

Proposal Submission Forms [Table Of Contents](#) [Save](#) [Save&Close](#)

Please check our [wiki](#) for help on navigating the form.

Horizon 2020
Call: H2020-MSCA-IF-2020
(Marie Skłodowska-Curie Individual Fellowships)

Topic: MSCA-IF-2020
Type of action: MSCA-IF-EF-ST
(Standard European Fellowships)
Proposal number: SEP-210673443
Proposal acronym: MSCA CZ
Deadline Id: H2020-MSCA-IF-2020

[Table of contents](#)

Section	Title	Action
1	General information	Show
2	Participants & contacts	Show
3	Budget	Show
4	Ethics	Show
5	Call-specific questions	Show

How to fill in the forms
The administrative forms must be filled in for each proposal using the templates available in the submission system. Some data fields in the administrative forms are pre-filled based on the steps in the submission wizard.

[Read more](#)

© 20200407

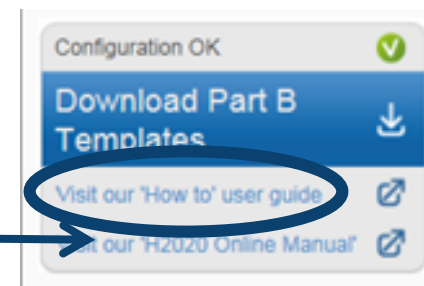
You can save the information you entered to the form. You don't need to fulfill all information as soon as you open the portal. You have time till the deadline.

This is the «table of contents» of the forms.

You must open each section one by one and fulfill all information. Please follow the instructions of the guide you have opened on previous page.

Each time do not forget to «save» the changes you made on the form.

After saving the changes, you can pass to the other page of the forms..



When you click on every title under table of contents...

Proposal Submission Forms

Table Of ContentsValidate FormSaveSave&Close

Proposal ID SEP-210673443Acronym MSCA CZ

1 - General information?

Topic MSCA-IF-2020Type of Action MSCA-IF-EF-ST

Call Identifier H2020-MSCA-IF-2020Deadline Id H2020-MSCA-IF-2020

AcronymMSCA CZ

Proposal title

The title should be no longer than 200 characters (with spaces) and should be understandable to the non-special.
Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: < > " &

Duration in months

Scientific AreaSOC - Social Sciences and Humanities (SOC)

Please select up to 5 descriptors (and at least 3) that best characterise the subject of your proposal, in descending order of relevance.

Descriptor 1

Add

Free keywords

Enter any words you think give extra detail of the scope of your proposal (max 200 characters with spaces).

Please choose the scientific area and descriptors carefully, and in order of importance, since this will guide the REA in the selection of experts for proposal evaluation and the allocation of proposals to experts. To help you select the most relevant area for your proposal, please consult the Guide for Applicants which provides a breakdown of each scientific area into a number of descriptors.

H2020-MSCA-IF ver 1.00 20200407

Proposal Submission Forms

Table Of ContentsValidate FormSaveSave&Close

Proposal ID SEP-210673443Acronym MSCA CZ

Abstract*?

sdgvd

The information you entered about Acronym, Panel, Abstract at first step will be seen here...

Also fulfill the rest:
Proposal Title
Duration of your project in months

Descriptor /Free keywords: They are important because the 3 evaluators for your proposal will be chosen according to this information you give.

Administrative data

2 - Participants & contacts | Type or select a participant | 3 - Budget

Proposal Submission Forms | Table Of Contents | Validate Form | Save | Save&Close

Proposal ID SEP-210673443 | Acronym MSCA CZ | Short name TC CAS

2 - Administrative data of participating organisations ?

Future Host Institution

PIC	Legal name
999506334	TECHNOLOGICKE CENTRUM AKADEMIE VED CESKE REPUBLIKY

Short name: TC CAS

Address

Street Ve Struhach 1076/27

Town PRAHA

Postcode 160 00

Country Czechia

Webpage www.tc.cz

Specific Legal Statuses ?

Legal person	yes	Academic Sector	yes
Non-profit	yes		
International organisation	no		
International organisation of European interest	no		
Secondary or Higher education establishment	no		
Research organisation	yes		
Small and Medium-sized Enterprises (SMEs)	no		
Public body	no		

H2020-MSCA-IF ver 1.00 20200407 | Page 1 of 5

Thanks to the PIC code you selected/entered at first step, most of the information will be automatically seen here.

Please fulfill the missing parts only.

Proposal Submission Forms | Table Of Contents | Validate Form | Save | Save&Close

Proposal ID SEP-210673443 | Acronym MSCA CZ | Short name TC CAS

Department(s) carrying out the proposed work | Add a Department ?

Department 1

Department name ☐ not applicable

☐ Same as proposing organisation's address

Street

Town

Postcode

Country

If the location of the Department carrying out the proposed work is not the same as the location of the Host Institute, please note that although the proposal submission system calculates the budget of the project based on the location of the Host Institute, the budget of the project for the grant agreement will be calculated by using the country coefficient of the location of the Department carrying out the proposed work.

H2020-MSCA-IF ver 1.00 20200407 | Page 2 of 5



Budget

[< 2 - Participants & contacts](#)

3 - Budget

[4 - Ethics >](#)

Proposal Submission Forms

[Table Of Contents](#)[Validate Form](#)[Save](#)[Save&Close](#)*ProposalID* **SEP-210673443***Acronym* **MSCA CZ**

3 - Budget

Is the Researcher eligible for family allowance?*

☒ Yes ☐ No

Participant Number	Organisation Short Name	Country	Country Coefficient	Number of Months	Researcher Unit Cost			Institutional Unit Cost		Total
					Living Allowance	Mobility Allowance	Family Allowance	Research, training and networking costs	Management and Overheads	
1	TC CAS	CZ	0,818	24	95804,16	14400,00	12000,00	19200,00	15600,00	157004,16
Total					95804,16	14400,00	12000,00	19200,00	15600,00	157004,16

H2020-MSCA-IF ver 1.00 20200407

Budget of your proposal will be automatically created based on the number of months indicated . You do not need to calculate anything..

Ethics

All applicants are required to complete an **Ethics Issues Table (EIT)** in the Part A of the proposal. Applicants who flag ethical issues in the EIT also have to complete a more in depth **Ethics Self-Assessment** in Part B.

Proposal Submission Forms		
Proposal ID	SEP-210598214	Acronym MSCAIF
4 - Ethics		
1. HUMAN EMBRYOS/FOETUSES		Page
Does your research involve <u>Human Embryonic Stem Cells (hESCs)</u> ?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve the use of human embryos?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve the use of human foetal tissues / cells?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
2. HUMANS		Page
Does your research involve human participants?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve physical interventions on the study participants?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
3. HUMAN CELLS / TISSUES		Page
Does your research involve human cells or tissues (other than from Human Embryos/Foetuses, i.e. section 1)?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
4. PERSONAL DATA		Page
Does your research involve personal data collection and/or processing?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve further processing of previously collected personal data (secondary use)?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
5. ANIMALS		Page
Does your research involve animals?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
6. THIRD COUNTRIES		Page
In case non-EU countries are involved, do the research related activities undertaken in these countries raise potential ethics issues?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Do you plan to use local resources (e.g. animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, endangered fauna or flora samples, etc.)?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Do you plan to import any material - including personal data - from non-EU countries into the EU?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Do you plan to export any material - including personal data - from the EU to non-EU countries?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
In case your research involves <u>low and/or lower middle income countries</u> , are any benefits-sharing actions planned?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Could the situation in the country put the individuals taking part in the research at risk?	<input type="radio"/> Yes <input checked="" type="radio"/> No	

H2020-MSCA-IF ver 1.01 20190410 Page 12 of 15 Last saved 08/07/2019 16:00
This proposal version was submitted by on Brussels Local Time, issued by the Funding & Tenders Portal Submission System.

Proposal Submission Forms		
Proposal ID	SEP-210598214	Acronym MSCAIF
7. ENVIRONMENT & HEALTH and SAFETY		Page
Does your research involve the use of elements that may cause harm to the environment, to animals or plants?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research deal with endangered fauna and/or flora and/or protected areas?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve the use of elements that may cause harm to humans, including research staff?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
8. DUAL USE		Page
Does your research involve dual-use items in the sense of Regulation 428/2009, or other items for which an authorisation is required?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
9. EXCLUSIVE FOCUS ON CIVIL APPLICATIONS		Page
Could your research raise concerns regarding the exclusive focus on civil applications?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
10. MISUSE		Page
Does your research have the potential for misuse of research results?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
11. OTHER ETHICS ISSUES		Page
Are there any other ethics issues that should be taken into consideration? Please specify	<input type="radio"/> Yes <input checked="" type="radio"/> No	

I confirm that I have taken into account all ethics issues described above and that, if any ethics issues apply, I will complete the ethics self-assessment and attach the required documents. ☐

[How to Complete your Ethics Self-Assessment](#)

H2020-MSCA-IF ver 1.01 20190410 Page 13 of 15 Last saved 08/07/2019 16:00
This proposal version was submitted by on Brussels Local Time, issued by the Funding & Tenders Portal Submission System.

Please fulfill the whole table.
Do not hesitate to say «yes» if any question needs to be replied as «yes». You will need to make explanation in Part B2 as well.

Please also check the link below the page:
How to Complete your Ethics Self-Assessment:
https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/how-to-complete-your-ethics-self-assessment_en.pdf



Call-specific questions

Proposal Submission Forms		Table Of Contents	Validate Form	Save	Save&Close
Proposal ID	SEP-210673443	Acronym	MSCA CZ		

5 - Call specific questions

?

Eligibility Researcher (future fellow)

1. Were you in the last 5 years in military service? ☐ Yes ☐ No
2. Did you spend time on procedures for obtaining refugee status (according to the 1951 Geneva Refugee Convention and the 1967 Protocol) in a Member State or Associated Country? ☐ Yes ☐ No

Other Questions

1. For communication purposes only, the European Commission REA asks for permission to publish the name of the researcher (future fellow) should the proposal be retained for funding. Does the researcher (future fellow) give this permission? ☐ Yes ☐ No
2. Some national and regional public research funding authorities run schemes to fund MSCA applicants that score highly in the MSCA evaluation but which cannot be funded by the MSCA due to their limited budget. In case this proposal could not be selected for funding by the MSCA, do the researcher and supervisor consent to the European Commission disclosing to such authorities the results of its evaluation (score and ranking range) together with their names and contact details, non-confidential proposal title and abstract, proposal acronym, and host organisation? ☐ Yes ☐ No
3. Do you wish to participate to the Widening Fellowships and thus increase your chances of being funded? ☐ Yes ☐ No

If you don't reply or if you maintain 'No' as your answer, be aware that your proposal will not benefit from an extra chance of being funded under the Widening Fellowships call in case it cannot be funded under the MSCA-Individual Fellowships call.

The country of the selected PIC belongs to the list of widening countries. A dedicated budget (EUR 7 million) has been set aside under the Work Programme "Spreading Excellence and Widening Participation" to fund EF proposals submitted to the MSCA-IF-2020 call but which cannot be funded under the EF lists of the MSCA-IF-2020 call due to a lack of budget. EF proposals where the host organisation is located in an eligible widening country will be automatically duplicated into the Widening call only if you express your wish to do so. Your decision not to participate in the Widening call will not affect your chances of being funded directly under the MSCA-IF-2020 call.

4. Is there a secondment in Member States or Associated Countries envisaged in Part B of this proposal? ☐ Yes ☐ No

H2020-MSCA-IF ver 1.00 20200407

ERA Fellowships
Secondments



Validation result

< 5 - Call-specific questions

Validation result

Step 5 >

Proposal Submission Forms

Table Of ContentsSaveSave & Close

Validation result

Show Error

The red 'Show Error' button indicates an error due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will be blocked** unless that specific field is corrected!

Show Warning

The yellow 'Show Warning' button indicates a warning due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will not be blocked** (proposal will be submitted with the missing or incorrect value).

Section	Description	
General Information	Descriptor 1 is a required field.	Show Error
Declaration	Declaration acceptance is mandatory	Show Error
Participants and contacts	Please go back to step 4 and fill the missing Supervisor contact: Supervisor's first name is a required field	Show Error
Participants and contacts	Please go back to step 4 and fill the missing Supervisor contact: Supervisor's last name is a required field	Show Error
Participants and contacts	Please go back to step 4 and fill the missing Supervisor contact: Supervisor's email is a required field	Show Error
Researcher	Gender is a required field	Show Error
Researcher	Nationality is a required field	Show Error
Researcher	Country of residence is a required field	Show Error
Researcher	Country of birth is a required field	Show Error
Researcher	University Degree - Please fill in the missing information	Show Error
Researcher	Places: Period from is a required field	Show Error
Researcher	Places: Country is a required field	Show Error

See the validation results.

When you fill all the information there will not be any validation errors..

If you didn't fill in every part of the form (obligatory parts) you can see the missing parts under validation results title.

You cannot submit your proposal before you remove all those errors.



Submission

LOGIN

FUNDING SCHEME

CREATE DRAFT

PARTIES

EDIT PROPOSAL

SUBMIT

Step 5

Edit Proposal

H2020-MSCA-IF-2020

USER NAME

Zuzana Capkova

TOPIC

MSCA-IF-2020

TYPE OF ACTION

MSCA-IF-EF-ST

ACRONYM

MSCA CZ

DRAFT ID

SEP-210673443

WED 09

DEADLINE (Brussels Local Time)

September 2020 17:00:00

140

days left until closure

Download Part B Templates

Visit our 'How to' user guide

Visit our 'H2020 Online Manual'

Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself.

WARNING: This proposal contains changes that have not yet been submitted...

Administrative Forms

Edit will open the forms.

edit forms

view history

print preview

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B1

upload

Part B2

upload

If everything is ready, you can submit your proposal (before the deadline).

<< Step 4 - Parties

validate

submit

QUESTIONS?

sli.do

CODE: PF2021





MSCA PF: YOUR CV, ABSTRACT AND WORK PLAN

Petra Fedorová

On-line Information Day on Horizon Europe
MSCA Postdoctoral Fellowships (PF), 21 May 2021

YOUR CV I

Not weighted, not part of the evaluation criteria
but taken into account for the overall proposal content!

- ☐ Should include the **standard academic & research record**:
 - Name, education & professional experience (in reverse chronological order), main achievements.
 - Please check the standard proposal template or Guide for Applicants (GfA)!
- ☐ Must show the degree of your experience & your achievements.
- ☐ Highlight your **leadership qualities & independence!** What makes you different & interesting?
- ☐ You have to **match it with your career & training goals!**
- ☐ Be **consistent & critical** - leave things out if not **relevant** (not long lists)!

YOUR CV II

- ☐ Explain any **career gaps**.

- ☐ Be **specific**, provide **precise & verifiable data**:

Funding ID & agency, amount in EUR (CZK in brackets), your role (PI/team member).



Major collaborations and their **result(s)**!

Selected out of ...? Prize for what? Conference dates. How many students supervised? (put their names), How much teaching? etc.

- ☐ **Publications** - correct & full references, your name bold/underlined, more detailed information



Briefly describe the **best ones** incl. **your own contribution**!

- ☐ Explain **anything unique** to your country (national prizes, GA ČR ...).

ABSTRACT I

Abstract should grabb the evaluator's attention & be understandable to the „generalist(s)“.

- ☐ The abstract and keywords are **used to select the evaluators**.
- ☐ Should sell your project – be enthusiastic & ambitious, show a **clear vision**.
- ☐ Look at **past examples** (e.g. at CORDIS*).
- ☐ Use **key words** and the common terminology.
- ☐ Avoid conditional, local terms, abbreviations, jargon & references.
- ☐ Max. length limit!
- ☐ **Ask colleagues** from different fields **to review it**.



Write it last!

* <http://cordis.europa.eu/projects>

ABSTRACT II

Stress novelty!

Must be simple, clear & comprehensive!

What?

- Challenge? 1-2 sentences that put your project into context.
- Objectives? What is the project about, what do I want to do?

How?

- How will the objectives be achieved?
- Which (novel) methods will be used?

Why?

- Relevance of the objectives to the work programme?
- Expected broader impact? European added value?

WORK PLAN I: BASIC TERMINOLOGY

Work packages (WP)

- ❑ are sub-parts (major subdivision) of the project,
- ❑ describe how the project objectives will be achieved,
- ❑ each WP has **resources**, **work tasks** (technical units of the project plan), **milestones & deliverables**.

Deliverable (D)

- ❑ a concrete **output** of the project - measurable & verifiable,
- ❑ contractual obligation: publication, conference, report, technical diagram, prototype, software ...

Milestone (M)

- ❑ a **control point** that help to chart progress/a critical decision point for further development
- ❑ completion of key D, analysis of an experiment, establishment of CDP, in vitro study ...

WORK PLAN II: GANTT CHART

Include a Gantt Chart containing:

- Work Packages titles, (tasks),
- Major deliverables,
- Major milestones,
- Secondments, if applicable.

- ✓ Is the proposal designed in such a way to achieve the desired impact?
- ✓ Is the work plan coherent?
- ✓ Is the time allocated to each project part realistic?

Important: credibility and feasibility, not overcomplicated.
Resonable number of WP, D and M (not a „shopping list“).

GANTT CHART – GUIDE FOR APPLICANTS 2020

REFLECTING WORK PACKAGES, SECONDMENTS, TRAINING EVENTS AND
DISSEMINATION/COMMUNICATION ACTIVITIES

Work Package	Title	Year 1											
		1	2	3	4	5	6	7	8	9	10	11	12
WP1	Management						D1.1						
WP2	Data collection							M2.1					
WP3	Field work							M3.1					
WP4	Research part x												
WP5	Research part y												
WP6	Dissemination and communication					D6.1						D6.2	
WP7	Secondments												
---	---												

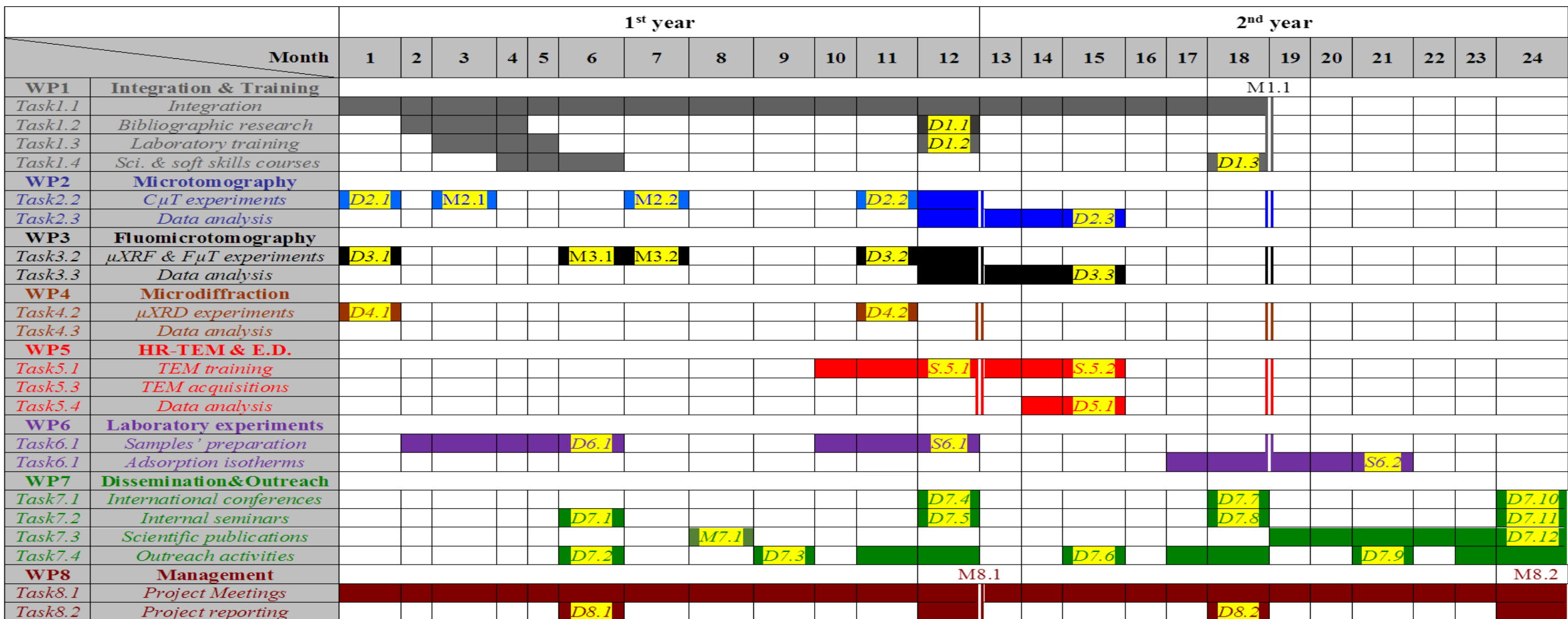
Deliverable/milestone numbers should be ordered according to delivery dates:

<WP number>.<number of deliverable/milestone within that WP>, e.g. D 6.1 = 1st deliverable from WP 6

GANTT CHART – REAL-LIFE EXAMPLE 1

	1	2	3	4	5	6	7	8	9	10	11	12	13	14
	Jan	Feb	March	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb
WP2: Dissemination														
T2.1 Dissemination strategy			D2.1											
T2.2 Development of promotioanl kit								M2.1						
T2.3 Website						M2.2								
T2.4 Multi-stakeholder policy dialogue workshops										M2.3				
WP3: Stakeholder Outreach														
T3.1 Cooperation with Enterprise Europe Network						M3.1								
T3.2 Collaboration with other NCP networks													M3.2	
T3.3 Collaboration with networks/bilateral programmes					D3.3									
WP4: Enhance Partnering														
T4.1 Matching tool		M4.1		M4.2										
T4.2 SMEs as new clientele								D4.3						
T4.3 Trans-regional brokerage events									M4.7					

GANTT CHART – REAL-LIFE EXAMPLE 2



Source: <http://biominab3d.altervista.org/schedule.html>



**WELCOME TO TC CAS &
GOOD LUCK
WITH YOUR PROPOSAL! 😊**

Petra Fedorová

fedorova@tc.cz

SHORT BREAK



Agenda

1

—
Introduction on
MSCA Postdoctoral
Fellowships

2

—
How should your
proposal be
structured?

3

—
How to write a
competitive MSCA
PF proposal?

4

—
Support to
applicants (national
and institutional)

HOW TO WRITE A COMPETITIVE MSCA PF PROPOSAL?

Evaluation criteria

Award criteria

Each criterion is scored out of 5, proposals scoring equal to or above 70% are considered for funding

Excellence	Impact	Quality and efficiency of the implementation
Quality and pertinence of the project's research and innovation objectives (and the extent to which they are ambitious, and go beyond the state of the art)	Credibility of the measures to enhance the career perspectives and employability of the researcher and contribution to his/her skills development	Quality and effectiveness of the work plan, assessment of risks and appropriateness of the effort assigned to work packages
Soundness of the proposed methodology (including interdisciplinary approaches, consideration of the gender dimension and other diversity aspects if relevant for the research project, and the quality of open science practices)	Suitability and quality of the measures to maximise expected outcomes and impacts, as set out in the dissemination and exploitation plan, including communication activities	Quality and capacity of the host institutions and participating organisations, including hosting arrangements
Quality of the supervision, training and of the two-way transfer of knowledge between the researcher and the host	The magnitude and importance of the project's contribution to the expected scientific, societal and economic impacts	
Quality and appropriateness of the researcher's professional experience, competences and skills		
50%	30%	20%
Weighting		

Award criteria (I)

Excellence	Impact	Quality and efficiency of the implementation
Quality and pertinence of the project's research and innovation objectives (and the extent to which they are <u>ambitious</u> , and go <u>beyond the state of the art</u>)	Credibility of the measures to enhance the career perspectives and employability of the researcher and contribution to his/her skills development	Quality and effectiveness of the work plan, assessment of risks and appropriateness of the effort assigned to work packages
Soundness of the proposed <u>methodology</u> (including <u>interdisciplinary</u> approaches, consideration of the <u>gender</u> dimension and other diversity aspects if relevant for the research project, and the quality of <u>open science</u> practices)	Suitability and quality of the measures to maximise expected outcomes and impacts, as set out in the dissemination and exploitation plan, including communication activities	Quality and capacity of the host institutions and participating organisations, including hosting arrangements
Quality of the <u>supervision</u> , <u>training</u> and of the <u>two-way transfer of knowledge</u> between the researcher and the host	The magnitude and importance of the project's contribution to the expected scientific, societal and economic impacts	
Quality and appropriateness of the researcher's <u>professional experience, competences and skills</u>		
50%	30%	20%
Weighting		

Excellence

1.1 Quality and pertinence of the project's research and innovation objectives (and the extent to which they are ambitious, and go beyond the state of the art)

- Introduction, discuss the state-of-the-art, specific objectives and give an overview of the action.
- Highlight the type of research / innovation activities proposed.
- Explain the originality and innovative aspects of the planned research as well as the contribution that the action is expected to make to advancements within the research field. Describe any novel concepts, approaches or methods that will be implemented.

IMPORTANT

- ✓ Formulate an overarching aim of your project
- ✓ Fine-tune the general goal through specific objective/aims/research questions
- ✓ Ensure a good state of the art, focus on your topic
- ✓ Original, ambitious but also feasible!

Excellence

1.2 Soundness of the proposed methodology (including interdisciplinary approaches, consideration of the gender dimension and other diversity aspects if relevant for the research project, and the quality of open science practices)

- Describe research methodology and approach. You should describe how the research will be carried out.
- Discuss the interdisciplinary aspects of the action in terms of research methodology, supervision, dissemination etc. (if relevant).
- Discuss the gender dimension in the research (if relevant). Demonstrate how you will analyse/take into account the possible differences between males and females, in the research and innovation content of your project.

IMPORTANT

- ✓ Prepare your proposal in compliance with underlying principles: Open Science, Responsible Research & Innovation
- ✓ New publishing platform and open peer review: <https://open-research-europe.ec.europa.eu/>

Responsible Research and Innovation (RRI)

A normative framework for RRI:
six Policy Agendas



ETHICS

Ensuring
research integrity,
and science &
society



GENDER EQUALITY

Promoting human
resources in research
for attaining gender
balance



GOVERNANCE

Providing instruments to
foster shared
responsibility in R&I
practices



OPEN ACCESS

Guaranteeing access
to scientific knowledge
to
boost R&I



PUBLIC ENGAGEMENT

Fostering
collaborative and
multi-actor
processes in R&I




SCIENCE EDUCATION

Increasing the knowledge
and skills of citizens in order
to promote scientific
vocations and participation

Excellence

1.3 Quality of the supervision, training and of the two-way transfer of knowledge between the researcher and the host

- Qualifications and experience of the supervisor(s). See [MSCA guidelines on supervision](#) 
- How you will be integrated (nature and quality of the research group/environment, integration in different areas of expertise, disciplines, indicate the international networking opportunities of the host...).
- Outline how a two-way transfer of knowledge will occur between the researcher and the host institution(s):
 - Explain how you will gain new knowledge during the fellowship at the hosting organisation(s).
 - Outline what you will bring to the host (previously acquired knowledge and skills).
- For Global Fellowships explain how the newly acquired skills and knowledge in the Third Country will be transferred back to the host institution in Europe (the beneficiary) during the incoming phase.

Excellence

1.3 Quality of the supervision, training and of the two-way transfer of knowledge between the researcher and the host

IMPORTANT

- ✓ Demonstrate that the supervisors are experts in their areas (include track record and **international collaborations, experience in supervising**/training especially at advanced level (PhD, postdoctoral researchers), participation in projects, publications, patents, etc.)
- ✓ Explain the training objectives (list them, make a table, timing, duration...)
- ✓ Indicate the activities to be carried out during secondments (if any)
- ✓ Include the preparation and use of a **Personal Career Development Plan (PCDP)**: must be submitted at the beginning of the project (no later than 6 months after its start) and updated if needed throughout the project)

Excellence

Examples of advanced research skills:

- Training in new techniques, instruments, equipments..
- Open Science
- Big data
- Scientific writing
- Experimental design
- Quantitative and Qualitative methods
- User design....

Examples of Transferable Skills:

- Entrepreneurship and innovation
- Grant writing
- Patent applications
- IPR Management and Patenting
- Leadership / Influencing courses
- Project Management
- Gender training (gender issues /gender innovation)
- Presentation Skills
- Communication training of research to non-specialists
- Ethics in Research (RRI)
- CV presentation, interview skills....

Examples taken from the [MSCA IF Handbook 2020](#)
(Net4mobility+ project)

Excellence

1.4 Quality and appropriateness of the researcher's professional experience, competences and skills

- Researchers should demonstrate how their existing professional experience, talents and the proposed research will contribute to their development as independent/mature researchers, during the fellowship.
- Explain the new competences and skills that will be acquired and how they relate to the researcher's existing professional experience.

IMPORTANT

- ✓ Include all the relevant experience (teaching, consultancy, supervision, etc.): show your leadership /independent thinking skills...
- ✓ Evaluators have to be convinced that you are the right person to carry out the activities planned and you will still gain new skills/knowledge
- ✓ This section needs to be coherent with your CV

Award criteria

Excellence	Impact	Quality and efficiency of the implementation
Quality and pertinence of the project's research and innovation objectives (and the extent to which they are ambitious, and go beyond the state of the art)	Credibility of the measures to enhance the <u>career perspectives and employability</u> of the researcher and contribution to his/her skills development	Quality and effectiveness of the work plan, assessment of risks and appropriateness of the effort assigned to work packages
Soundness of the proposed methodology (including interdisciplinary approaches, consideration of the gender dimension and other diversity aspects if relevant for the research project, and the quality of open science practices)	Suitability and quality of the measures to maximise expected outcomes and impacts, as set out in the <u>dissemination and exploitation</u> plan, including <u>communication activities</u>	Quality and capacity of the host institutions and participating organisations, including hosting arrangements
Quality of the supervision, training and of the two-way transfer of knowledge between the researcher and the host	The magnitude and importance of the project's contribution to the expected <u>scientific, societal and economic impacts</u>	
Quality and appropriateness of the researcher's professional experience, competences and skills		
50%	30%	20%
Weighting		

Impact

2.1 Credibility of the measures to enhance the career perspectives and employability of the researcher and contribution to his/her skills development

- Articulate clearly the advantages of this fellowship for your personal career development.
- Demonstrate to what extent competences acquired during the fellowship (described in Excellence), including any secondments, will maximise the impact on your future career prospects = describing the impact they will have.

IMPORTANT

- ✓ Present the way in which the fellowship will contribute in the medium and long term to the development of your career.
- ✓ How the training received will help broaden – diversify your career and skillset.
- ✓ What's the next step in your career and what you will learn in the PF to get there.

Impact

2.2 Suitability and quality of the measures to maximise expected outcomes and impacts, as set out in the dissemination and exploitation plan, including communication activities (to be submitted towards the end of the project)

What are the audiences we are addressing our messages to?

- **Scientific Community**
- **Stakeholders**
- **Policy makers**
- **Final Users**
- **Industry...**

- **General Public / Society**

DISSEMINATION EXPLOITATION

(papers at conferences,
publications in journals, open data...)

COMMUNICATION OUTREACH

(press articles, researchers´ night,
blogs and videos...)

Impact

2.3 The magnitude and importance of the project's contribution to the expected scientific, societal and economic impacts

- Show the measures you will undertake to appropriately use your project's results – commercial vs. non-commercial
- Mention Open Access and open data strategy (DMP = Data Management Plan to be submitted within the first 6 months of the project)
- Outline plans to exploit any IP arising from the programme
- Keep an eye on potential IP issues, liaise with the technology transfer services (do not forget the secondment host)

Award criteria

Excellence	Impact	Quality and efficiency of the implementation
Quality and pertinence of the project's research and innovation objectives (and the extent to which they are ambitious, and go beyond the state of the art)	Credibility of the measures to enhance the career perspectives and employability of the researcher and contribution to his/her skills development	Quality and effectiveness of the <u>work plan</u> , assessment of <u>risks</u> and appropriateness of the effort assigned to <u>work packages</u>
Soundness of the proposed methodology (including interdisciplinary approaches, consideration of the gender dimension and other diversity aspects if relevant for the research project, and the quality of open science practices)	Suitability and quality of the measures to maximise expected outcomes and impacts, as set out in the dissemination and exploitation plan, including communication activities	Quality and capacity of the <u>host institutions</u> and participating organisations, including <u>hosting arrangements</u>
Quality of the supervision, training and of the two-way transfer of knowledge between the researcher and the host	The magnitude and importance of the project's contribution to the expected scientific, societal and economic impacts	
Quality and appropriateness of the researcher's professional experience, competences and skills		
50%	30%	20%
Weighting		

Implementation

3.1 Quality and effectiveness of the work plan, assessment of risks and appropriateness of the effort assigned to work packages

IMPORTANT

- ✓ 2-4 research packages only, consistent with Excellence section
- ✓ WP Management: meetings with supervisor / reports to EU at the end of the PF
- ✓ WP Training (and knowledge transfer): consistent with activities in Excellence section
- ✓ WP Dissemination/Exploitation and Communication/Public Engagement: consistent with Impact section
- ✓ Remark possible risks for project objectives and concrete contingency plan and mitigation actions
- ✓ Adapt to project!
- ✓ Make sure it is readable when printed
- ✓ Careful with colours
- ✓ Ask your Host Institution for support

Implementation

3.2 Quality and capacity of the host institutions and participating organisations, including hosting arrangements

Describe:

- Main tasks and commitments of the beneficiary and partner organization with the project. For GF also the role of partner organisations in Third Countries for the outgoing
- The infrastructure, logistics, facilities offered for the good implementation of your project, if your host institution has endorsed European Charter for Researchers and Code of Conduct for the Recruitment of Researchers, include it into the proposal (HR Logo holders: <https://euraxess.ec.europa.eu/jobs/charter>)
- The project organisation and management structure, including the financial management strategy and the progress monitoring mechanism

IMPORTANT

- ✓ Work together with your colleagues from Project Office or Tech Transfer Office.
- ✓ Section Capacities of the participating organizations is evaluated here.

Mandatory deliverables

- **Mobility declaration** submitted within 20 days of the start of the research training activities and updated (if needed) via the Funding & Tenders Portal Continuous Reporting tool
- **Career development plan** of the recruited researcher, submitted at the beginning of the action (not later than 6 months after its start) and updated if needed throughout the project
- **Evaluation questionnaire** completed by the recruited researcher and submitted at the end of the research training activity; a **follow-up questionnaire** submitted two years later
- **Data management plan** submitted within the first 6 months of the project
- **Plan for the dissemination and exploitation of results** submitted towards the end of the project

Ethical aspects

- Applicants should demonstrate proactively that they are aware of and will comply with European and national legislation and fundamental **ethical principles**
 - Clearly identify potential ethical issues in the proposal and detail how these will be addressed!
 - **Ethics Issues Table in Part A** → if ethical issue is flagged, **Ethics self-assessment** is necessary in **Part B**
 - Human embryonic stem cells and human embryos
 - Humans
 - Human cells or tissues
 - Personal data
 - Animals
 - Non-EU countries
 - Environment, health and safety
 - New** Artificial intelligence
 - Other Ethics Issues
 - Crosscutting issue: potential misuse of results
- Contact Eva Hillerová hillerova@tc.cz

When preparing your proposal...

- Search for right host and supervisor (perfect match)
- Search successful projects and profiles of their applicants (get inspiration in CORDIS)
- Read the Call Documents carefully: Work Programme, Guide for Applicants, Handbook (by NCPs)
- Language to be used: Appealing and readable for different evaluator´s profiles
- Use the official template: Include the information where requested, use visuals
- Get to know the specific evaluation criteria: Be aware of all criteria weight, it is not all about Excellence!
- What is not written will not be evaluated
- Ask for support: Own institution, NCP, colleagues, funded proposals...
- Do not leave it for the last minute! (proposal writing / consultations with the host)

QUESTIONS?

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WHAT TO STRESS & WHAT TO AVOID

LESSONS LEARNED FROM HORIZON 2020

INDIVIDUAL FELLOWSHIPS

Petra Fedorová

On-line Information Day on Horizon Europe
MSCA Postdoctoral Fellowships, 21 May 2021

Excellence	Impact	Quality and efficiency of the implementation
Quality and pertinence of the project's research and innovation objectives (and the extent to which they are ambitious, and go beyond the state of the art)	Credibility of the measures to enhance the career perspectives and employability of the researcher and contribution to his/her skills development	Quality and effectiveness of the work plan, assessment of risks and appropriateness of the effort assigned to work packages
Soundness of the proposed methodology (including interdisciplinary approaches, consideration of the gender dimension and other diversity aspects if relevant for the research project, and the quality of open science practices)	Suitability and quality of the measures to maximise expected outcomes and impacts, as set out in the dissemination and exploitation plan, including communication activities	Quality and capacity of the host institutions and participating organisations, including hosting arrangements
Quality of the supervision, training and of the two-way transfer of knowledge between the researcher and the host	The magnitude and importance of the project's contribution to the expected scientific, societal and economic impacts	
Quality and appropriateness of the researcher's professional experience, competences and skills		
50%	30%	20%
Weighting		

HORIZON EUROPE POSTDOCTORAL FELLOWSHIPS (DRAFT) EVALUATION CRITERIA



- MSCA Work Programme 2021-22
- FP Guide for Applicants (GfA) 2021

EXCELLENCE/RESEARCH QUALITY

EXCELLENT MEANS NOVEL, NOT INCREMENTAL!



The research is highly significant, linked to science, society and industry ...

Project is timely and relevant, integration of multidisciplinary aspects.

Clear objectives of the research.

The S-O-T-A research methodology is credible and described in detail.

EXCELLENCE/RESEARCH QUALITY

TIMELY & RELEVANT, AMBITIOUS & INNOVATIVE, YET FEASIBLE ...



Project not really excellent or innovative

Research activities incremental with respect to the S-O-T-A ...

Project is a follow up of previous work carried out in the host lab ...

Project follows traditional theoretical approach.

Project is explained in too general terms.

Interdisciplinary aspects are not sufficiently expressed.

Preliminary results would be needed

to assess the chance of success of this high-risk project.

MSCAs ARE NOT MERE RESEARCH PROJECTS

EXCELLENT SUPERVISION, TRAINING AND CAREER DEVELOPMENT ...



Project supervisor is of very good quality.

Detailed information on track record incl. high-rank publications, collaborative scientific activities at international level, grants received, experience in supervising/training of PhDs and postdocs ...

The two-way transfer of knowledge is clearly outlined.

Host institution is very good place to work on the project.

The researcher has a good CV and promises to be able to reach a very good level of maturity and independence.

PERFECT MATCH BETWEEN THE PROJECT, FELLOW PROFILE, HOST/SUPERVISOR ...



Limited or missing information on the supervisor's qualifications.

The proposed training programme is not sufficiently ambitious/does not match the project needs.

The additional training in transferable skills is not fully elaborated.

Expertise of the researcher & the hosting group are the same.

Specific contribution of the project in promoting the researcher's independence not appropriately described/unclear
(the applicant has a tenured position at the University ...)

IMPACT

(WHY) DO YOU (WE) NEED IT? LINK THE PROJECT TO YOUR CAREER



The project will contribute to the career development of the applicant, acquiring new competencies in a specific field.

IF will bring experience back to Europe & promote an area of science that currently does not exist in the applicant's home country.

Plan to disseminate research results is effectively outlined, incl. active participation in international congresses, publication in high-IF journals with particular emphasis on open access.

Outreach activities targeting school children & broad public audiences, initiatives to promote women in science very well outlined. The researcher has significant experience in presenting complex research to multinational audiences from several conferences.

Important field of research for Europe, high practical value of the project.

IMPACT

AVOID GENERIC BUT EMPTY STATEMENTS



The career goals of the researcher not clearly specified.

Measures to disseminate the action results beyond conventional measures such as academic publications are presented in a very generic way.

Proposal does not clearly specify in which possible journals the papers could be published, or how many articles are expected to be produced.

Outreach activities at international level & their impact not explicitly mentioned.

Plans to exploit the research outcomes in terms of intellectual property & possible commercialisation not properly described.

IMPLEMENTATION

**MAKE A CLEAR, REALISTIC & COHERENT WORK PLAN INCL. A PLAN B,
INCLUDE HOSTING ARRANGEMENTS**



All infrastructure needed for the completion of the project available.

A well elaborated and feasible work plan with appropriate milestones.

The host institution has an International Center

which ensures support with local administration, paperwork, obtaining permits, schools,
housing ...

IMPLEMENTATION

BE CONSISTENT AND DO NOT THINK EVALUATORS KNOW!



The work plan, the milestones & the deliverables are not clearly elaborated.

Milestones provided are too general to allow proper project monitoring.

Work plan is not fully coherent as management activities not sufficiently addressed & dissemination/communication tasks not clearly structured in the Gantt chart.

Publication of 8 scholarly articles during 2 years is overly ambitious & quite unrealistic./ Project is overambitious for 1 person in a 2-year time.

Public engagement activities are planned for the very end of the fellowship.

High risky project with uncertain outcome, contingency plan is lacking ...

HORIZON EUROPE POSTDOCTORAL FELLOWSHIPS (DRAFT) EVALUATION CRITERIA

- MSCA Work Programme 2021-22
- FP Guide for Applicants (GfA) 2021



Get to know the specific **evaluation criteria**
and follow the template in the GfA!
Put right information at right place!

Excellence	Impact	Quality and efficiency of the implementation
Quality and pertinence of the project's research and innovation objectives (and the extent to which they are ambitious, and go beyond the state of the art)	Credibility of the measures to enhance the career perspectives and employability of the researcher and contribution to his/her skills development	Quality and effectiveness of the work plan, assessment of risks and appropriateness of the effort assigned to work packages
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Weighting		



**GOOD LUCK
WITH YOUR PROPOSAL ! 😊**

Petra Fedorová

fedorova@tc.cz

QUESTIONS?

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CODE: PF2021



SHORT BREAK



Agenda

1

—
Introduction on
MSCA Postdoctoral
Fellowships

2

—
How should your
proposal be
structured?

3

—
How to write a
competitive MSCA
PF proposal?

4

—
Support to
applicants (national
and institutional)

National Contact Points (NCPs)

- International network of National Contact Point has been created by the European Commission and countries participating in the Framework Programme for Research and Innovation to support potential applicants and project beneficiaries
- NCPs constitute the main interface between the programme, European Commission and the Research & Innovation community in Europe and beyond
- Guidance, advice, training and assistance
- CZ: NCP activities are funded (2021-2027) within the project CZERA

Czech MSCA NCP:
Zuzana Čapková



Petra Fedorová
(maternity leave)

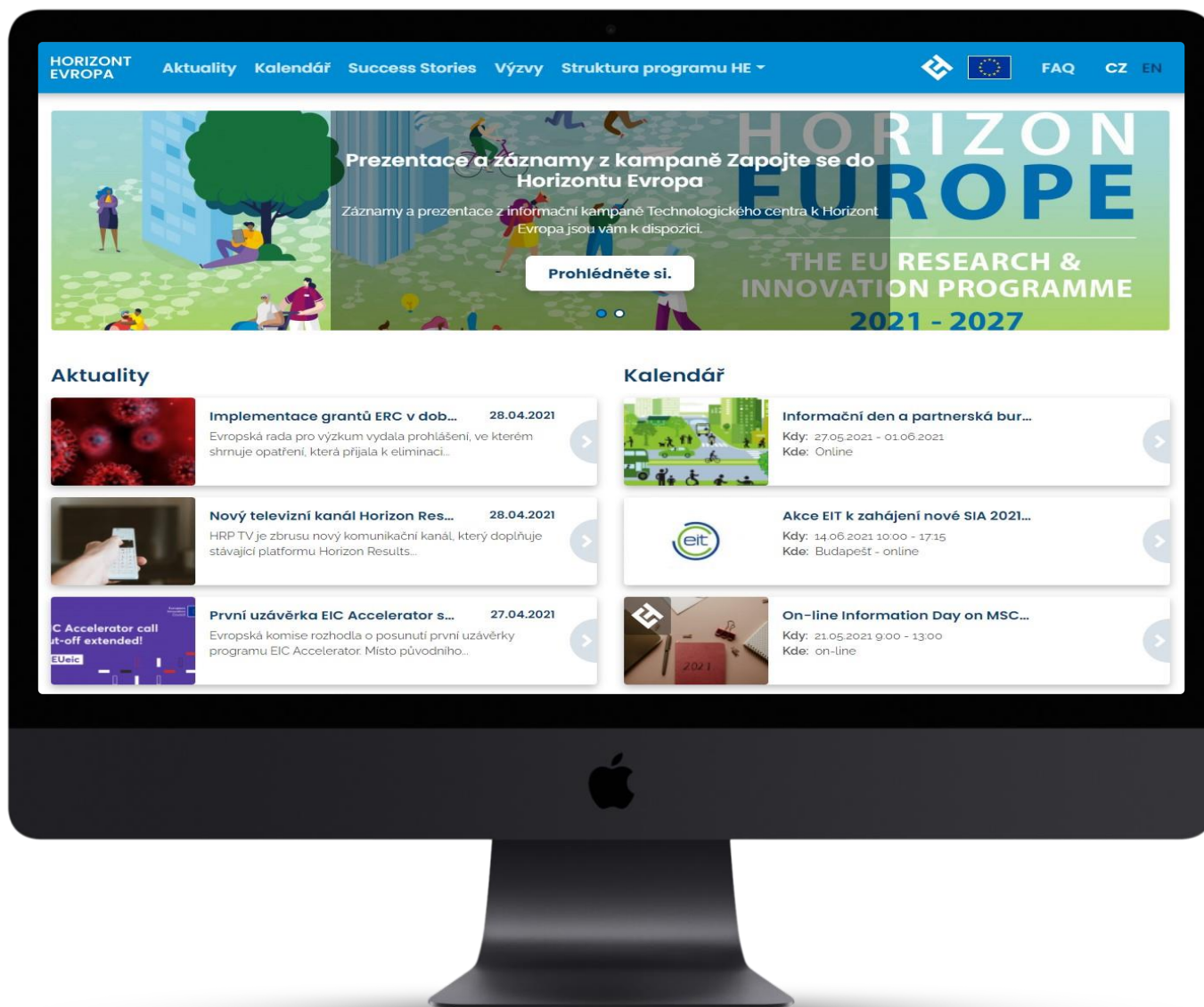


[List of NCPs](#) available on Funding and Tenders Portal

Technology Centre CAS

National Information Centre for European Research





National Portal Horizon Europe

New webpage (Czech/English version)

horizontevropa.cz

- News
- Calendar
- Success stories
- Calls
- Newsletter (subscribe)
- MSCA under Excellent Science

 [@TC_AVCR](https://twitter.com/TC_AVCR)

National support to MSCA applicants

Information events:

- National Information Day (this year within the campaign Join HE, [8 March 2021](#))
 - Information Days on specific Action
 - Applicants´ workshops (intensive training in proposal writing)
 - Events on demand, specific trainings
-
- Brochure on MSCA to be updated in summer (Vademecum)
 - Individual consulting and proposal pre-screening (non-scientific issues), e-mails, phone calls, personal/virtual meetings
- **Collaboration with key stakeholders:** Marie Curie fellows and evaluators ...



Changed

15 September 2021:

- Deadline for sending MSCA PF proposals for pre-screening
- We accept only complete version of your proposals!

Institutional support to MSCA applicants

- Close cooperation with your supervisor
- Contact your future host institution in time to get the consent
 - Implementation criterion
 - Capacities of participating institutions
 - Letter of commitment
- Your current institution might be also willing to help
- Before sending us your proposal for pre-screening, use the support at institutional level

Applicants´ workshop on MSCA PF?

- Webpage of the workshop [HERE](#)
- Get familiar with the rules before the WS (presentations and recording from the Infoday will be available)
- CVs and abstracts to be send to luzumova@tc.cz by 6 June 2021 in one word file
- Three sessions according to scientific areas:
 - 24 June (8:30-12:30) Chemistry, Information Science and Engineering, Mathematics, Physics
 - 24 June (13:00-17:00) Environment and Geosciences, Life Sciences
 - 25 June (8:30-12:30) Social Sciences and Humanities, Economic Sciences
- Programme of each session:
 - Feedback from the evaluator on CVs and abstracts
 - Interactive part: evaluating an MSCA proposal
 - MSCA grant holder´s story
 - Q&A, discussion

We are preparing a workshop on MSCA PF
for project managers



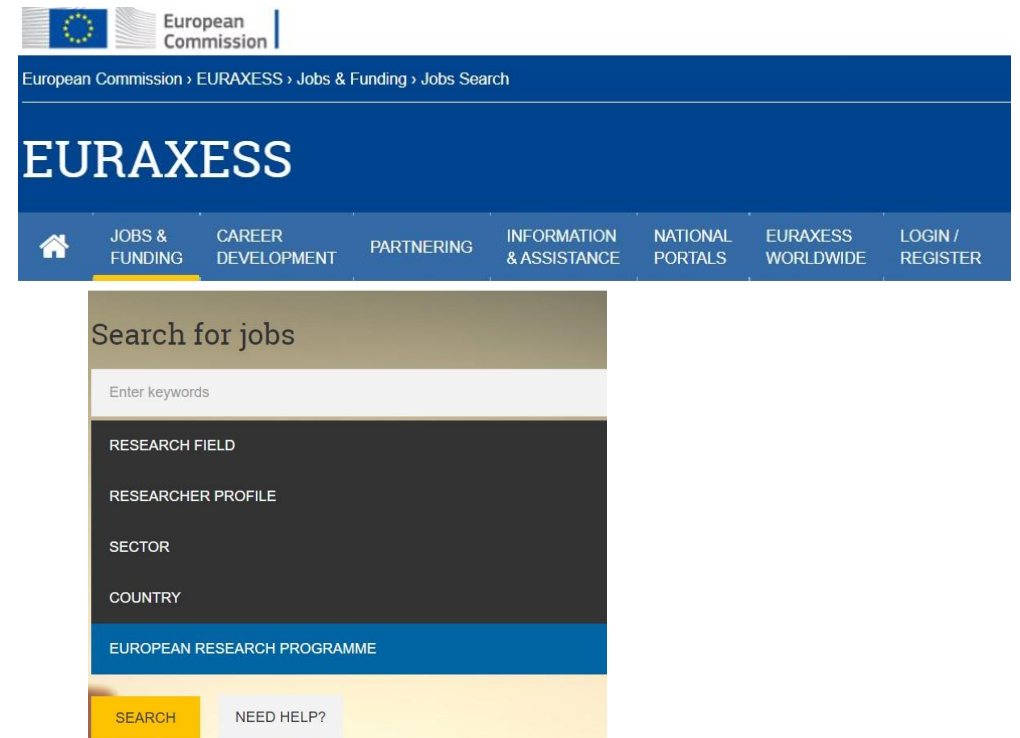
Planned events – INVITATION

Date	Venue	Event*
8 March 2021	on-line	Národní informační kampaň ZAPOJTE SE DO HORIZONTU EVROPA
23 March 2021	on-line	Infoday on MSCA under Horizon Europe – for the research community (by European Commission)
21 May 2021	on-line	Information day on MSCA Postdoctoral Fellowships
2 June 2021	on-line	Information day on MSCA Doctoral Networks
3 June 2021	on-line	Information day on MSCA COFUND
24-25 June 2021	on-line	Module 6: Applicants´ workshop on MSCA Postdoctoral Fellowships
September 2021	tbc	Applicants´ workshop on MSCA Staff Exchanges, 2. Networking setkání projektů MSCA RISE
October 2021	tbc	Applicants´ workshop on MSCA COFUND

* Titles according to the language of the event

USEFUL LINKS

- [Marie Curie Actions Website](#)
- [Research Executive Agency](#)
- [FTO Portal](#) (applications, documents)
- [CORDIS](#) (funded projects)
- [Net4Mobility+](#) (MSCA NCP project)
- [Euraxess Portal](#) (vacancies, COFUND Programmes)
- [Research Enquiry Service](#)
- [MSCA Green Charter](#)
- [Guidelines on Supervision](#)



The screenshot shows the EURAXESS website interface. At the top, there is a header with the European Commission logo and the text 'European Commission'. Below this, a breadcrumb trail reads 'European Commission > EURAXESS > Jobs & Funding > Jobs Search'. The main heading 'EURAXESS' is prominently displayed. A navigation bar contains several links: 'HOME', 'JOBS & FUNDING' (which is highlighted), 'CAREER DEVELOPMENT', 'PARTNERING', 'INFORMATION & ASSISTANCE', 'NATIONAL PORTALS', 'EURAXESS WORLDWIDE', and 'LOGIN / REGISTER'. The 'Jobs Search' section features a search bar with the placeholder text 'Enter keywords'. Below the search bar, there are several filter categories: 'RESEARCH FIELD', 'RESEARCHER PROFILE', 'SECTOR', 'COUNTRY', and 'EUROPEAN RESEARCH PROGRAMME'. At the bottom of the search section, there are two buttons: 'SEARCH' and 'NEED HELP?'.

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YOUR FEEDBACK MATTERS.

YOU WILL FIND THE PRESENTATIONS IN YOUR MAILBOX.



SOURCES: European Commission, Net4Mobility+

DISCLAIMER: The information is pending the adoption of the MSCA Work Programme 2021-2022.



Thank you for your attention.

Zuzana Čapková

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